

## HANSLOPE PARISH COUNCIL

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You are hereby summoned to attend a meeting of The Allotment Committee of Hanslope Parish Council on Thursday 5th October 2023 at 2pm, at Hanslope Pavilion, Castlethorpe Road, MK19 7LG.

### AGENDA

#### **23.029 Co-option of new member**

**MOTION:** To agree the co-option of Cllr Waldo Pacheco onto the committee

#### **23.030 Apologies**

#### **23.031 Declarations of interest**

#### **23.032 Minutes of the last meeting**

**MOTION:** To agree the minutes of the meeting held July 13th 2023

**23.033 Public Participation:** *Members of the public may be invited to comment on items on this agenda, at the Chairman's discretion*

#### **23.034 Admin**

- i. Vacancies/waiting list and tenant check ahead of 2024 invoicing
- ii. Review and implementation of allotment rules – brief update re. flags

**MOTION:** To agree changes to the rules/wording

- iii. Tool hire procedure: update
- iv. Progress on CAD
- v. Plans 2024-25 and any shorter-term plans inc. a seed swapping morning

#### **23.035 Maintenance**

- i. Arrangements for servicing of machines
- ii. Communal spaces and plots
- iii. 'Back' Fence and gates - update
- iv. Any other maintenance issues/clearance requirements etc.

**MOTION:** To agree actions and any jobs for the contractor

#### **23.036 Plot Inspections/issues with plots**

Plot Inspections and updates from previous

**MOTION:** To agree any letters to tenants or potential evictions needed

#### **23.037 Date of next meeting**

*Gillian Merry*

Clerk/RFO

29/09/23

**Members of the public are welcome to attend all parish council and committee meetings.**