

Minutes of the Parish Council Meeting of Hanslope Parish Council held on Monday 14th December 2020 at 7.00pm - remotely.

(in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020).

Present:

Parish Councillors: -

M Palmer (Chair)

D Courtman

J Cass

S Proctor

R Simpkins

E Price

J Gregory

G Bowyer - Ward Councillor MKC

J Richardson – local PCSO

C Hogg had attempted but had been unable to connect to the meeting.

Clerk: G Merry

1 Members of the Public

20.117 Apologies

There were no apologies

20.118 Declarations of Interest:

Cllr Proctor declared an interest in item 20.122 i.

20.119 To Approve the Minutes of the Parish Council Meeting held on 9th November 2020:

The minutes had been previously circulated and were PROPOSED by Cllr Courtman, SECONDED by Cllr Simpkins, AGREED and SIGNED.

20.120 Public Time:

No items

20.121 Council:

- i. **Clerk's Report:** This had been a productive month with several projects being actioned i.e. the installation of the CCTV, installation of the electrical boxes and the Christmas lights, tidying up at the allotments and distribution of over 100 craft packs by Cllrs Hogg, Gregory, Proctor and the clerk. The pavilion boiler had been serviced and the morning of distributing the craft packs was particularly rewarding as everyone was very grateful. Financially the council is very stable with 64% of budget spent for the year, accurate for the 8-month point and a healthy reserve now transferred into the savings account. Next month the precept requirement for next year must be decided. The clerk asked whether councillors wished to make any comments on the revised conservation area consultation. It was agreed the council had no comment however, the clerk was asked to highlight to the conservation officer, certain breaches within the conservation zone. The clerk reminded councillors to activate and use their .gov email accounts.
- ii. **New Allotment's Committee:** The committee had met informally and had agreed to continue on the new allotment standing committee. Terms of Reference had been agreed and it had been agreed the committee would meet a minimum of 3 times a year, to coincide with allotment inspections.

MOTION: To ratify the new allotment's committee, Terms of Reference and membership PROPOSED by Cllr Courtman, SECONDED by Cllr Simpkins and AGREED.

- iii. **Highway's Updates and Hanslope Park Coaches:** There had been complaints re. large and frequently empty coaches passing through and parking in Hanslope, several times a day, ferrying staff to and from Hanslope Park. Cllr Cass had been in correspondence with Hanslope Park's estate office, who appeared intransigent on this matter and had stated the service will continue. Cllr Cass had asked if smaller buses could be used and concern was expressed that the route through Castlethorpe would add to wear and tear on the small rural bridges, as well as potentially endangering other road users. Cllr Bowyer offered to make enquiries as to what further could be done.
(Cllr Bowyer arrived at 19.20 and Cllr Gregory at 19.27)
- iv. **School Land Transfer:** Cllr Proctor reported on emails between Bloor's solicitor and the PC's. Bloors intend to issue a license to MKC which has been agreed. However, Cllr Proctor has written to ensure there is no cost to the PC.
- v. **Traffic-Free Cycle Track:** A resident had proposed a traffic-free cycle route (redway), independently from the PC and had proposed 5 potential routes. Castlethorpe PC had reported that the existing Redway from Castlethorpe to the river Tove, costs £40k a year to maintain but no maintenance was taking place. Doubt was expressed that landowners would allow access. Cllr Proctor stated that the landowners would need to be approached but the better plan would be to look at connectivity from Hanslope, down Park Road toward and beyond Hanslope Park. Hanslope Park may also have funding for this and there are some verges would be wide enough to increase pedestrianisation between the villages and toward MK. Cllr Bowyer mentioned that Castlethorpe had been trying to get MKC to upgrade the Sustrans route but it seemed there was no budget for this. It was discussed and agreed that Cllr Proctor would write to the original correspondent, stating that the PC supported developing the route via Hanslope Park and potential funding from Hanslope Park would be investigated.
- vi. **Reports from Outside Bodies:** Few groups were meeting now due to the enduring lockdown and there were no reports.

20.122 Planning:

- i. **Update:** Cllr Cass reported on the following applications:
 - 20/02959/OUT 65 Newport Road, MK19 7ND - 9 new dwellings plus access rd. and associated works. Cllrs Cass and Price had looked at the plans & the site and recommended objecting on the following grounds: It is not a designated development site in the Hanslope NP; Hanslope is not a designated area in the MKC Plan; planning permission has already been granted for sufficient homes over the minimum requirement; the Inspector's report for the refused Eastfield Drive proposed development, had stated this area was not sustainable for development; there would be no mitigation measures and no S106 funding available; it is also too far from the bus stop and new residents would need to drive into the village for appointments, school etc. Cllr Proctor pointed out that the proposal is within the 30mph zone and S106 mitigation is not required as there would be under 10 dwellings, therefore objections on planning grounds would be thin. The application was discussed, and it was agreed the PC would object. Cllr Cass and and Price would prepare and send the objection letter.
 - 20/02874/PANOTH - Salcey Green Farm, Forest Road, MK19 7DE - Prior notification of agricultural workshop as extension to biomass feed store. Cllr Price commented that MKC are permitting this under agricultural development class A, so no objection is possible. Cllr Courtman is investigating the proximity to a Public Right of Way.

- ii. **Enforcement:** No report.

20.123: Finance:

- i. **Reconciliations and Financial Situation Report:** Reconciliation checks were being carried out by Cllr Price. The clerk circulated accounts to November 30th, and these showed receipts to date of £144,728 (107% of budget). Payments were £82,229 (64% of budget). There were no questions.
- ii. **Project planning, budget, and precept:** The clerk had circulated an updated the budget, now that more is known re. project plans for the coming year. MKC had advised the tax base (local tax paying households) for the parish at 1049, an increase of 63 (6.4%). All were happy with the budget.
- iii. **Approval of Payments:** The clerk had circulated the list of payments to be agreed (below) and these were reviewed.

Date	Invoice from	For	Net	Vat	Total
01/11/2020	Marcus Young Landscapes	Bins and dog bins - Oct	£ 565.00	£ 113.00	£ 678.00
04/11/2020	Sign Wizzard	Replacement MUGA Covid Sign	£ 27.73		£ 27.73
11/11/2020	All Round Property Maintenance	Hedge maintenance - Williams Close	£ 1,050.00		£ 1,050.00
16/11/2020	Nick Gray	Allotment clearance work	£ 50.00		£ 50.00
25/11/2020	Wave	Water rates	£ 105.16		£ 105.16
13/11/2020	Murrays Printers	The Clarion printing	£ 493.00		£ 493.00
01/12/2020	Marcus Young Landscapes	Bins and dog bins - Nov	£ 484.50	£ 96.90	£ 581.40
04/12/2020	MK Play Association	100 Craft Packs	£ 820.00	£ 4.00	£ 824.00
31/10/2020	John Sharpe	Caretaking - Nov	£ 330.00		£ 330.00
30/11/2020	RTM Landscapes	Landscaping - Nov	£ 979.17	£ 195.83	£ 1,175.00
01/12/2020	AAES Electrical Services	PAT Testing - Pavilion	£ 86.66	£ 17.33	£ 103.99
07/11/2020	Tove (Lotte) Landscapes	Rec - Ground Maintenance	£ 788.33	£ 157.67	£ 946.00
07/12/2020	Tove (Lotte) Landscapes	Clearance, hedges and weeds around Pavilion	£ 150.00	£ 30.00	£ 180.00
08/12/2020	Property Care Bucks Ltd	Move and install of electrical boxes - High st	£ 416.67	£ 83.33	£ 500.00
08/12/2020	Addwarmth Plumbing & Heating	Boiler Service - Pavilion	£ 90.00		£ 90.00
10/12/2020	Property Care Bucks Ltd	Loft Hatch lockable cover	£ 150.00	£ 30.00	£ 180.00
01/12/2020	SLCC	Annual Subs	£ 185.00		£ 185.00
01/12/2020	ICO Office	Annual Fee renewal	£ 40.00		£ 40.00
11/12/2020	G Merry	Expenses reimbursement			£ 42.33
GRANT APPLICATION:					
10/11/2020	Hanslope Events Group	Grant for Installing Christmas Lights	£ 1,500.00		£ 1,500.00
PAID					

27/11/2020	G Merry	Nov Salary			
27/11/2020	HMRC	Nov Tax and NI			
27/11/2020	Bucks CC	LGPS - Nov pension contribution			
07/12/2020	EON	scout hall - gas	£	39.21	£ 39.21

MOTION: to agree the payments for Nov/Dec 2020 as above, PROPOSED by Cllr Palmer
SECONDED by Cllr Courtman and AGREED.

20.124 Recreation Ground:

- i **Pavilion Updates:** The clerk advised that the revised signage should be installed this week. The CCTV had been installed and the clerk would receive training in January.
- ii **Scout Hall and Heating Quotes:** The clerk had circulated 4 quotes for replacement of the heating and Cllr Palmer talked through the process and specification followed. All contractors had quoted for a gas fired, high-capacity boiler to service new radiators which need to be reconfigured within the hall. He advised that gas installations are set to be phased out from 2030, but since this system should last for 10 years, it was worth installing at this point. The quotes were discussed. Only contractors 2 and 4 had included all the necessary work, however, contractor 2 was significantly more expensive. For this reason, it was discussed and agreed to offer the contract to contractor 4.

MOTION: To agree a supplier and price for the installation of the new heating system in the scout hall – Bucks Property Care @ £7,900 + VAT – PROPOSED by Cllr Proctor, SECONDED by Cllr Simpkins and AGREED

- iii **Floodlights Issues and Replacements:** 2 floodlights in the AWP were ‘out’ and the clerk had obtained 2 quotes. The chosen contractor had attended but found the casings had perished and the cost of repair would exceed the clerk’s authorisation. A new quote had been circulated. It was discussed whether to carry out the work, given that the new MUGA is due to be installed in May, with new floodlights. Particularly in the light of the new tier rules and inability to play, it was discussed and agreed not to carry out the work.

20.125 Village Projects

- i. **Long Street/Gold Street Sign:** Cllr Palmer reported that the sign was now with the fabricator for repair and will be installed in the new year. He offered to paint the lettering once installed.
- ii. **White Gates:** The clerk had been advised by MKC that all installation of this kind must be authorised and contracted by them, even if the parish was paying. There was an application process in place. Cllrs Palmer, Simpkins and Proctor had identified and advised 5 sites, and this had helped the clerk complete the application to MKC. However, they had advised they had no capacity to consider any applications until the new financial year – April 2021
- iii. **Pop-up Library:** Cllr Hogg was looking into the options and the matter would remain on the agenda.
- iv. **Christmas Lights update:** The new ‘Events Group’ had installed the lights, and all were satisfied. The group had ideas for improvements for next year and Cllr Bowyer offered to check whether the Ward Cllr’s budget could fund the cost of the electrical box work. Cllr Courtman asked that residents be thanked for the extra efforts this year to decorate and light up the village. Cllr and Mr Courtman were thanked for their work to put up and trim the village Christmas tree.
- v. **Weed Spraying:** The council’s regular contractor had provided quotes for next year with no increase on this year, @ £900 for the main routes only (3 sprays a year) and £2,400 for the whole village (3 a year). These were discussed and it was agreed to request the full village spraying option.

MOTION: To the full village weed sprays, x 3 per year @ £2400 to begin in March, PROPOSED by Cllr Simpkins SECONDED by Cllr Palmer and AGREED.

20.126 S106 Projects

- i. **MUGA Project:** The tender document had been published and there had been good interest so far. The deadline was 22/1/2021 and the MUGA working group would meet soon after that to evaluate the tenders.
- ii. **Allotment Project:** The clerk advised that MKC had agreed to fund the allotment project from S106, except for the maintenance work to the verges. Cllr Cass is looking into whether planning permission is needed and is also preparing a project plan/timeframe to submit to MKC. She advised that an upfront down payment will be required for the toilet.
- iii. **Other:** The village hall extension has received planning permission and the committee is now obtaining drawings.

20.127 Allotments

- i. **Update:** Cllr Simpkins reported that the clearance work had taken place and would be invoiced.

20.128 Date of Next Meeting: Monday 11th January 2021 at 7pm, via Zoom

Signed Date