

## Hanslope Parish Council

Clerk: Gillian Merry CiLCA

clerk@hanslopeparishcouncil.gov.uk

Tel: 07383 091319



# Hanslope Recreation Ground, Castlethorpe Road, MK19 7LG - New Outdoor Gym Area Specification

Timeframe	
February 1 <sup>st</sup> 2022	Specifications Out By
22 <sup>nd</sup> March 2022	Tender Deadline
w/c 28 <sup>th</sup> March 2022	Tenders Assessed
11 <sup>th</sup> April 2022 (PC Meeting)	Recommended Contractor(s) agreed by Parish Council
w/c 18 <sup>th</sup> April 2022	Awarding of Contract, fine-tuning, checks and references
June/July 2022	Installation (dependent on planning approval)

### Pricing:

It is requested that contractors price items individually, as far as is possible.

### Tender Submission:

Tenders must be received by 6pm on Tuesday 22nd March 2022 **by email only** to: [clerk@hanslopeparishcouncil.gov.uk](mailto:clerk@hanslopeparishcouncil.gov.uk). Tenders may be submitted before this date and will be saved unopened in a secure digital folder, to be opened on the tender assessment date only. Please do not send hard copies to the parish council's mailing address.

### Notes:

- This specification gives the broad requirements for the new outdoor gym. It is expected that suppliers will develop a creative approach to what is not entirely specified, and make suitable suggestions based the needs detailed in this document.
- Site visits may be carried out independently at Hanslope Recreation Ground which has public access. Guided site visits are not encouraged as officers and members of Hanslope Parish Council can only give clarification but no further detail other than what is in this specification.
- All communication must be via the clerk on the above email address and attempts to contact members of the parish council will lead to disqualification.
- Contractors are expected to supply their Health and Safety Policies, insurance policy, evidence of professional certification/accreditation and site management arrangements for ensuring safety of general public.
- Please also supply at least 3 contacts for references for comparable completed work.
- If suppliers are unlikely to be able to install in June/July 2022, they should make this clear in their tender and provide, if possible, a reason.

## **Outdoor Gym Specification**

The Hanslope Outdoor Gym at the Recreation Ground will serve the entire community of Hanslope. Our community has almost twice the number of residents 65+ as the wider Milton Keynes Community and this should be considered when responding to this tender.

This should not just be taken into account when proposing the gym equipment but also the groundworks. It should be considered that the gym should be accessible to those with limited movement, by wheelchair and if pushing prams etc. The parish council plans to improve access onto the Recreation Ground in 2022-23, including widening of existing pathways.

Design and installation of fully equipped outdoor gym facility should include all associated signage, appropriate surfacing including access pathway.

The completed project should be a creative and innovative design that provides a full body workout involving all major muscle groups using flexion and extension movements and should be accessible to teenagers through to older adults of all abilities.

### **1. Equipment**

The Parish Council is proposing to install five pieces of outdoor exercise equipment between the Pavilion and the Play area at the recreation ground on a section of land that the Parish Council owns, [see map below]

Initial thoughts were that the exercise equipment would be laid out in an arc with an information display containing appropriate signage to show the layout and information on how to use each piece of equipment:

Prospective Contractors should suggest 5 pieces of equipment that would best serve our community and provide the reasoning.

The expectation is that the design should be such that it blends into the recreation ground with minimal environmental impact.

### **2. Surface**

The project should include the design and installation of appropriate surfacing. Details of longevity expected, ongoing maintenance and upkeep costs should also be included.

Where multiple options for surfacing are available the contractor should make their recommendation known with an explanation of their choice.

### **3. Location**

The outdoor gym should form an arc in the area between the end of the Hanslope Cricket Pavilion and the Play Area [see map].

Equipment should be positioned so that parents/grandparents/supervising adults can use the gym while maintaining vision of children in the play area and/or playing on the sports field.

Suitable access paths or similar should be included in the tender.

### **4. Drawings and Manuals**

The Contractor shall provide detailed construction and 'as built drawings' (comprising A3 plan layouts and A4 cross sections for all works) and manuals for the maintenance of the equipment.

The Contractor shall list the drawings he proposes to provide within his contractor's proposals.

## **5. Safety Standards**

All equipment will be required to meet British and European safety standards and certification must be provided.

All works must comply with appropriate safety standards. The successful supplier must provide evidence of Public Liability insurance of no less than £5 million, Employers Liability Insurance of no less than £5 million and Professional Indemnity Insurance of no less than £5 million to the council within the tender response.

The supplier is assumed to have visited the site to assess the nature of the project, access, topography etc and carried out relevant service checks.

The chosen supplier must provide a comprehensive Construction Management / Phase Plan, Method Statement and Risk Assessment including details of work hours, storage of materials and equipment, access, location of skips.

During installation, the supplier should provide a secure work compound for the build ensuring that the public cannot gain access to the work site. Suitable fencing and safety notices must be displayed around the site. The supplier must take all reasonable action to ensure that newly installed apparatus is not left in a usable state until practical completion is confirmed. Any machinery left on site overnight must be immobilised and the supplier will be responsible for any damage caused to equipment / materials left on site by the supplier.

Any damage caused to existing paths, grassed areas, car parks, fences, drains, sewers, service mains, landscaping etc. must be made good by the supplier.

## **6. Signage**

Signage will need to be clearly visible and must provide easy to understand instructions as to the use of each piece of equipment. Medical and safety advice/information must be included.

## **7. Drainage**

The new facility must be constructed with adequate drainage to prevent undue surface water retention.

## **8. Access**

Vehicular access will be across the Recreation Ground from behind the car park. Any damage to the Recreation Ground must be rectified at the end of the installation process.

## **9. Construction Considerations**

The Contractor will provide a safe and practicable working environment.

Provide a suitable means of waste removal from the site; and ensure all waste is correctly disposed of.

Removal of existing pathways if necessary for proposed plan.

Installation of all new equipment in specified location as per proposed plan.

Installation of all new pathways if specified by plan.

Installation of all new ground impact protection as specified by proposed drawings.  
Protection of the site from intruders whilst works carried out.

Equipment to be safety checked on completion of works before opening.

Equipment and surfaces to be low maintenance.

Ensure site is left clean and in suitable state for use.