

## HANSLOPE PARISH COUNCIL

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**Minutes the Meeting of Hanslope Parish Council on Monday 8th January 2024 at 7.00pm  
at the Community Hall, MK19 7LG.**

### MINUTES

#### **Present:**

D Courtman (Chairman)

A Andrew

W Pacheco

A Geary

J Moore

R Simpkins

R Wallond

A Flatley

Clerk: G Merry

2 members of Public

**MOTION:** To exclude the public for item 24.014, in accordance with the Public Bodies (Admission to Meetings) Act 1960. Item to be taken at end of meeting – PROPOSED by Cllr Andrew SECONDED by Cllr Pacheco and AGREED

#### **24.001 Co-option**

**MOTION:** To agree to co-opt Ms Janine Moore onto the council PROPOSED by Cllr Andrew SECONDED by Cllr Flatley and AGREED

**24.002 Apologies:** Were received and accepted from Cllr Price

#### **24.003 Minutes from previous meetings held 11<sup>th</sup> December 2023**

**MOTION:** To approve the minutes of the meeting PROPOSED by Cllr Wallond SECONDED by Cllr Geary and AGREED

**24.004 Declarations of Interest:** Cllr Courtman declared an interest in item 24.007 i.

#### **24.005 Public Participation:**

A member of the public stated that the proposed 20 mph for the village was not necessary and that she had already completed the survey.

A member of the public stated that the lamppost outside her home has recently been changed to a brighter light that appears to be on permanently. Cllr Andrew took the details and offered to follow this up.

#### **24.006 Council**

- i. **Clerk's Report:** Income to 31/12/23 stood at £144,231 (106%), and expenditure at £144,868 (90%). The expenditure percentage has come down since last month because a better way had been found, of ensuring that items paid for from EMRs, show in the accounts as EMR payments and not from the annual budget. Instead of viring money from one budget to another, EMR payments are now recorded this way, so the % of budget has come down to a more expected level for this point in the year. Next year's budget - a £1000 has been transferred from the Christmas lights budget, which is still healthy at £4000, to Village Magazine costs, as advised at the last meeting. The budget itself hasn't changed. The April meeting will be on 8/4/24 and will be the Annual Parish Meeting. This is an Open Meeting for the electors and in recent years, individual councillors have presented reports, so the public



is more aware of the hard work the PC does. The May meeting doubles as the Annual Meeting and will fall on Monday 13<sup>th</sup> May, due to May Day on 6<sup>th</sup>.

- ii. **Transparency and Publication Scheme:** The clerk circulated the ICO's Model Publication Scheme and advised adopting this. She advised that council should decide what charges to make for document requests and it was agreed to set a flat rate of £10 per request/document, as this reflected not only the printing, postage costs etc. but also the clerk's time.

**MOTION:** To adopt the ICO Model Publication Scheme as above PROPOSED by Cllr Andrew  
SECONDED by Cllr Pacheco and AGREED

- iii. **Requirement for Biodiversity scheme:** BMKALC had advised that parish councils are required to consider biodiversity measures and to document discussions and actions on this. Cllr Simpkins advised that this is largely taken care of by MKCC implementing biodiversity requirements within the various devolved contracts. He suggested this is sufficient for the time being and that council reviews annually. Additionally, MKCC have planted approx. 17 trees in the village which their contractors will maintain. This approach was agreed and there is currently no need for council to adopt a scheme of its own.
- iv. **Village website:** No update
- v. **Highways updates:** Cllr Andrew reported the splitter islands by the 'Watt's Arms' junction are currently being removed. There had been serious issues with potholes and although MKCC had not responded to queries regarding their criteria for fixing these, Cllr Andrew advised that constant reporting to MKCC is the best way for them to direct resources to this. Similarly any flooding issues should be reported, with photo evidence. This was particularly important on Forest Road, as there was a risk that MKCC's budget allocated for this, could be cut. Cllr Andrew was thanked for her efforts on this.
- vi. **Crime updates:** Cllr Andrew has met with the new PCSO, however reporting of incidents remains low. She advised people to report any and all incidents, so that resources may be allocated to this area.
- vii. **Speeding updates and feedback re. implementation of 20 mph limit:** Cllr Wallond reported that some volunteers for the CSW team had stepped back and he will put out another request. If enough people come forward, the scheme will restart. There had been approx. 250 responses to the survey re. a 20-mph limit and there was an approx. 50/50 split as to whether people supported this or not. Cllr Wallond suggested this, along with the very low incidents of accident reporting, would not meet Highway's criteria sufficiently to carry the initiative forward and this was agreed. It was felt that there may be a case for 20 mph in the vicinity of the primary school and Cllr Wallond agreed to approach the headteacher on this. Cllr Courtman reported on the SID figures and these will be published on the website. The C.I.F. grant for funding 2 new SIDs should be advised end of Jan/Fab.
- viii. **Any further reports from Cllrs:** Cllr Andrew reported as follows: -  
MKCC New City Plan: 75,000 more houses were to be built between now and 2050 with 24,000 already having planning permission in the borough. Cllr Andrew feels that the local 'rurals' will be stronger together and has organised a joint Ward meeting. This will take place on 7/2/24 in Hanslope Community Hall. This may then lead to a local ward-based forum of the 5 villages.  
Travel Plan: MKCC are consulting on their local travel plan and it is hoped to report back on this in February.  
Village Magazine: The Hanslope Herald had been very well received and Cllr Andrew has now sold sufficient advertising to hopefully cover the costs of the next issue.  
Flooding: Cllr reiterated the need for residents to take evidence of flooding and to report it, a flooded areas in Hanslope, may be where building is eventually planned.

#### 24.007 Planning

- i. New planning applications – Jan 2024. Recommendations from planning working party.  
Discussion/agreement on PC responses, plus any updates. As follows: -





23/02715/HOU	6 Western Drive Hanslope, MK19 7LD	Demolition of existing garage and erection of new outbuilding for gym, office, and storage	No Comment
APP/Y0435/W /23/3330143	Leamington Farm, Bullington End, MK19 7ET	Appeal against refusal: Change of use from Agricultural to mixed dog training/walking/exercise area plus planting and assoc. external modifications.	Not in Hanslope Parish – NO COMMENT
23/02778/TCA	At: 14 High Street Hanslope Milton Keynes MK19 7LQ	The removal of Oak tree and existing stump, and crown reduction by 2m on Sycamore, Silver Birch and Hornbeam and reduction in height by approx. 3-4m	No Objection
23/02797/FUL	Rose Lane Farm Forest Road Hanslope Milton Keynes MK19 7DE	Proposed installation of 20 no. solar panels to roof slope of existing barn	No Objection
23/02721/HOU	Hedgerows Higham Cross Road Hanslope Milton Keynes MK19 7HP	Erection of two storey rear extension with alterations to existing dwelling, demolition of existing kennels and outbuildings, and construction of replacement detached garage	No Objection
23/02807/NMA	At: Rose Lane Farm Forest Road Hanslope Milton Keynes MK19 7DE	Non-material amendment seeking minor amendments to the fenestration through the development of the design (relating to permission ref. 22/01186/PRIOR for the Prior Approval for change of use of part of agricultural barn to a larger dwellinghouse (C3) along with associated operational development)	Non-material amendment only – NO COMMENT
23/02748/FUL	At: Hanslope Surgery 1 Western Drive Hanslope Milton Keynes MK19 7LA	Proposal: Erection of single storey side and first floor side extension, internal reworkings and external alterations to car park and building	To support the application but request parking restrictions on street
APP/Y0435/D/23 /3336141	The White House, Malt Mill Farm, Castlethorpe Road, , Milton Keynes	AGAINST REFUSAL FOR Erection of replacement wall and gate (part retrospective). Original planning Ref: 23/01749/HOU	Appeal out-of-time. No action.

**MOTION:** To agree the parish council's responses to applications, as per right hand column above, PROPOSED by Cllr Geary SECONDED by Cllr Flatley and AGREED.

- ii. **Enforcement matters and breaches:** Cllr Andrew advised that the matter of the wall/gate at 'The White House' was under consideration for action by the Planning Authority.

**MOTION:** To agree any actions. No Actions

- iii. **Revision of Neighborhood Plan: Update from working group, agreement of recommendations and approval of any cost:** The Steering Group met on 19/12/24 with the consultants in attendance. The proposed revisions were being written-up by the consultants and a final draft should be ready by March.

#### 24.008 Finance

- i. **Reconciliations and financial situation report to Dec 31st 2023:** The clerk circulated the accounts to 31/12/23, along with the Quarter 3 balance sheet, with all 3 accounts balanced and reconciled. There were no questions.
- ii. **Approval of payments, including any grant applications – Dec/Jan 2024:** The clerk circulated the list of payments for approval:-

	Invoice from	For	Net	Vat	Total
31/12/2023	Barbara Osborne Business Services	Payroll admin - Oct-Dec	£ 85.50		£ 85.50
31/12/2023	Anne Washington	Caretaking – Dec	£ 405.00		£ 405.00



01/01/2024	Marcus Young Landscapes	Dec bins and dog bins	£	781.00	£ 156.20	£ 937.20
02/01/2024	Tove Landscapes	Winter works - Rec Ground - month 4	£	798.00	£ 159.60	£ 957.60
02/01/2024	Tove Landscapes	Ash reduction - overhanging pond	£	600.00	£ 120.00	£ 720.00
02/01/2024	Tove Landscapes	Ash Pollarding - St James Close entrance to Rec.	£	350.00	£ 70.00	£ 420.00
02/01/2024	IDNet	Domain name renewal (.gov account)	£	35.00	£ 7.00	£ 42.00
03/01/2024	Tove Landscapes	Hedge Maintenance - Saxon Close (balance)	£	200.00	£ 40.00	£ 240.00
08/01/2024	G Merry	Phone -				£ 8.33
04/01/2024	Tara Davies	Hall and Pavilion cleaning - Dec	£	112.50		£ 112.50
05/01/2024	Roy Courtman	SID operation - x 3 months	£	240.00	£ 48.00	£ 288.00
Expected	Kingdom LA Support Ltd	Enforcement contract - Dec	£	1,800.25	£ 360.05	£ 2,160.30
<b>INVOICES PAID</b>						£ -
19/12/2023	Adobe	Subs	£	16.64	£ 3.33	£ 19.97
19/12/2023	Hugo Fox	Website hosting	£	9.99	£ 2.00	£ 11.99
19/12/2023	British Gas	Hall - Elec - Nov-Dec	£	63.06	£ 3.15	£ 66.21
19/12/2023	Amazon	Packing tape	£	5.82	£ 1.17	£ 6.99
19/12/2023	Amazon	Laminating pouches	£	8.32	£ 1.66	£ 9.98
20/12/2023	British Gas	Hall - Gas - Oct-Dec	£	253.27	£ 12.66	£ 265.93
22/12/2023	British Gas	Pavilion - Elec - Nov-Dec	£	185.48	£ 9.27	£ 194.75
27/12/2023	G Merry	Dec Salary	£	1,964.07		£ 1,964.07
27/12/2023	HMRC	Dec tax and NI	£	639.52		£ 639.52
27/12/2023	Bucks Pensions	Dec LGPS		733.73		£ 733.73
29/12/2023	British Gas	Pavilion - Gas - Sept-Dec	£	120.50	£ 6.02	£ 126.52
02/01/2024	BT	Phoneline & broadband	£	57.15	£ 11.43	£ 68.58
04/01/2024	Amazon	Blue roll	£	8.16	£ 1.63	£ 9.79
04/01/2024	Amazon	Printer ink		17.14	£ 3.43	£ 20.57

**MOTION:** To approve invoices as presented, PROPOSED by Cllr Andrew SECONDED by Cllr Geary and AGREED.

#### 24.009 Recreation Ground

- i. **Water ingress to Pavilion:** The clerk reported rainwater coming into the front of the Pavilion changing rooms. Cllr Pacheco will monitor this next time it rains and report back.
- ii. **MKPA – summer play events:** MKPA had sent the prices for 2024 and the clerk advised on the attendance figures for 2023. It was agreed these were popular, well-attended events and the usual 7 would be booked. The 2 events for older children (11-14s) had an increased price of £990 with extra activities offered and 2 of the 7 would be these, making a total cost of £4455 (budget @ £4500).

**MOTION:** To agree number of MKPA events and cost as above PROPOSED by Cllr Pacheco SECONDED by Cllr Simpkins and AGREED.

- iii. **Free offer of football shelters:** A building firm carrying out local works had offered 2 free shelters. The Hornets were interested in pursuing this and photos had been circulated. It was discussed and agreed to accept the offer, providing the cricket club had no objection and for installation along the south-eastern edge. The clerk agreed to meet the company and find out more.



**MOTION:** To agree a response as above PROPOSED by Cllr Pacheco SECONDED by Cllr Flatley and AGREED.

- iv. **Community Hall – any updates:** The clerk advised the roof repairs would take place from 8/2/24.

**24.010 Village Projects**

- i. **Update on Bloor's handover of car park and land:** Cllr Simpkins had received no further contact from Bloors and was still expecting a March/April handover.
- ii. **Old Bus Garage frontage – update:** Cllr Andrew had consulted a builder who had advised the best paint to use on the hoardings. She had organised a team of volunteers and it was hoped to start stripping the outer material from 12/1/24, whilst awaiting suitable weather for painting. The owner had offered a donation towards paint etc. However, a local building firm had offered to donate this and Cllr Andrew suggested asking the owner for a donation towards the Mayor's charity instead.

**24.011 S106 Projects:**

- i. **Public Art proposal – update:** The clerk asked whether the council still wanted to pursue the revised mural project for 2 Long Street and it was agreed this was still needed.
- ii. **Dr's surgery – update:** Cllr Andrew has received the estimates for phase 2 and is liaising with the practice manager in a voluntary capacity.
- iii. **Solar Panels – update:** Cllrs Wallond and Simpkins had devised a specification for the project and the clerk had circulated this to installation companies. It was hoped to make a recommendation by the February meeting.
- iv. **Working Party update and outcome of meeting with Community Action MK:** Community Action MK had requested a meeting and Cllr Andrew would be meeting with them on 9/1/24. She agreed to circulate their proposal to council but felt there was no substantial project for Hanslope and details/outcomes were not clear.

**24.012 Allotments - Any updates**

Cllr Simpkins reported that several tenants had not renewed for 2024 and these were gradually being let to new tenants.

**24.013 Date of Next Meeting:** 12<sup>th</sup> February 2024.

*The members of the public thanked the council for its hard work on behalf of the village and left the meeting*

**PART B**

**24.014 Enforcement Contract** (including FPN issue) - discussion and decision on future of the scheme, following 3-month trial period.

**MOTION:** It was discussed and AGREED to pause the scheme in Feb/March and restart in April, for the summer months.

Signed (Chairman): D. J. Bauntman

Date: 12th Feb. 2024

