

## Hanslope Parish Council Allotments

Newport Road, Hanslope

### Risk Assessment

Date: April 2021 (updated October 2021)

Site specific hazards	What is the risk?	Local control measures	Risk level	Further action/comments	
Access	Vehicle access gates locked from 1 <sup>st</sup> November to 1 <sup>st</sup> April (decision – October 2021)	Signage on the gates and emails to tenants advising of closure. Notice on website. Pedestrian access unaffected.		Signage ordered advising of emergency contact numbers in event of emergency vehicle requiring access. To be displayed on gates. Keys to locks held by at least 3 x personnel in the village.	
Bonfires	Risk of burns and/or damage to property	Set near water access or have bucket of water, only when no wind. Must be supervised at all times and extinguished before leaving site		See also Rule 27	
Communal pathways	Trip/slip hazard	Paths to be kept mown and clear of any obstruction			
Compost bins Manure storage	Splinters, cuts Flies spreading disease	Individual compost bins should be covered and secure Manure should be covered			
Dogs	Bites Fouling	All dogs on a leash except when on owner's secure plot Owner responsible for removing fouling from site		Notices to be placed on all access gates saying all users of the allotment field, and this includes people using the PROW, must keep their dogs on a lead. See also Rule 25	
Fuel storage	Explosion, fire	Not to be kept on site			
Gates, hedging, fencing	Scratches, bruises and other injuries	Check for loose hinges, awkward locks and catches and ease of use. Keep gates clear and fences well maintained			
Glass	Cuts and Tetanus	All plot holders to remove broken glass from their plot and dispose of safely			
Livestock	Bites, pecks	No livestock to be kept on site		Only plot holder to touch livestock or housing. It is plot holder's	

	Disease from waste	unless authorised		responsibility to maintain housing and comply with Govt. guidelines on poultry health and welfare. See also Rule 13	
Refuse	Trips, slips or other injuries. Disease	To be removed from site by plot holder. Take your rubbish home with you!		See also Rule 30	
Structures/sheds/polytunnels	Collapse, falling timbers or metal framework	To be well maintained by plot holder		See also Rule 16	
Vehicles	Serious injury	Vehicles to be parked in marked areas and not driven around the field.		Notices on each gate reminding plot holders of the rules See also Rules 12, 13 & 14	
Vermin	Bites/diseases	Plot holders to monitor continuously and report any sightings to PC		Do not go near and report immediately to a member of Allotment Committee. Training for Allotment committee members in safe control of vermin?	
Water storage	Collapse, slips	Rainwater only to be stored in specially designed water butts or tanks covered when not in use			
Water - ponds	Trips, slips, drowning	Only on fenced, secure plots. Must be covered with mesh			
Wood (used)	Trips, cuts, tetanus	Check for rusty and/or protruding nails and screws.			
Emergency contact details	Plot holders and/or visitors need to know who to contact if there is a problem	Post details on notice board. Plot holders to have details when renewing tenancy agreement		Phone contacts Charles: 07879 440067 Brian: 07818 095087 Pat: 01908 510402 Jackie: 07788 440959 Roland: 07973 772024	

First aid kit is kept on plot 34/35 (container when in place)

We recommend that all plot holders should keep a first aid kit on their plot.

Each person on site is responsible for their actions and the care of their plot and for their own health and safety and the health and safety of others.

All children must be supervised at all times by parents and/or carers. Dogs must be on a leash.

Continued mis-use of plot or careless actions towards others may result in eviction from the site.

