

**Hanslope Parish Council  
Meeting held on 12<sup>th</sup> November 2018  
At Hanslope Village Hall, Newport Road.**

**Present:**

Martin Palmer (Chair)  
Dorothy Courtman  
William Green  
Eileen Price  
Roland Simpkins  
Richard Green  
Thomas Walker (Interim Clerk)

**Apologies:** Simon Proctor  
**Absent:** Ben Wheeler

**In attendance:** Andrew Geary (MKC Ward Councillor), one member of the public.

	<b>Minutes</b>	<b>Actions</b>
18.167	<b>Apologies for Absence</b> Apologies were received from Councillor Proctor.	
18.168	<b>Declarations of Interest</b> There were no declarations of interest on any item on the agenda.	
18.169	<b>Parish Clerk Position</b> The recommendation of the interview group to offer the role of Clerk to Thomas Walker was accepted. It was agreed to send a formal letter of offer, seek references from the contacts provided and determine a start date.	MP/DC/RS
18.170	<b>Approval of Minutes</b> The approval of the minutes of the meeting on 9 April was deferred to the December meeting. The minutes of the meeting on 10 September were approved and signed as a true record. The minutes of the meeting on 8 October were approved and signed as a true record with an amendment to correct item 18.165 to refer to Councillor Simpkins instead of Councillor B. Green.	
18.171	<b>Matters Arising from Previous Meeting</b> There has been no progress on the matter of the road restructuring. Item 18.158 – Marcus Young’s costs are increasing from January due to the builders on new developments using the Parish Council bins. The Clerk to speak to Marcus Young to clarify what work they are undertaking. Councillor Courtman will discuss the issue of the crash-damaged bench with the Clerk.	TW DC
18.172	<b>Representations from Members of the Public</b> There were no members of the public in attendance.	
18.173	<b>Current Planning Matters</b> <b>a. Applications received since last meeting</b> No new applications to discuss. <b>b. Issues relating to HPC responses to MKC planning decisions for November/December 2018.</b> The Eastfield Drive application has been delayed to the December DCC meeting. The new cumulative effects report has been described as ‘not positive’. The Parish Council’s submission will need to change to reflect the newly commissioned report, regarding traffic and other issues. There was a proposal to meet the surgery and school ASAP to discuss the impact on local services. Planning subgroup will draft a new submission.	

18.174	<p><b>Finance</b></p> <p><b>a. Approval of monthly payments &amp; receipts</b></p> <p>The Clerk to confirm if J Ullah has been payed and action this payment if not.</p> <p>The Clerk to look at alternative energy providers and check addresses on EON account.</p> <p>All payments were agreed and signed, which are detailed at the end of the minutes.</p>	<p>TW</p> <p>TW</p>
18.175	<p><b>Recreation Ground Redevelopment</b></p> <p>Councillor R Green reported that a sign-in sheet has been started. Terms and conditions have been produced for the clubs to sign. A new keyholder system has been introduced with clubs having to sign keys out. Keyholders must be signatories to the terms &amp; conditions. This makes the keyholders responsible for how the centre is used. There are currently three keyholders but more are needed, as is a booking system. The Clerk will develop this.</p> <p>There was a suggestion for twice yearly meetings with the clubs to discuss issues. A meeting is planned for this week to resolve outstanding construction issues.</p> <p>Councillor Courtman raised concerns over the Clerk's health and safety working in the pavilion.</p> <p>It was agreed that there will be a parish council phone number which is directed to the Clerk's or a Councillor's phone. The new Clerk will be in the pavilion for a few hours one day each week, usually Thursdays. It was suggested that PSCO David Huckle be invited to be present during some of these sessions. This will also allow the Clerk to meet with the Caretaker. There is a need to clarify the Caretaker's role and ensure he is properly managed.</p> <p>Councillor Green reported he has quotes for the 3G pitch and plans for the extension are ready. The Scouts Association has confirmed it is not interested in their hall next to the pavilion and are prepared to sign it over at the end of the lease next year. Extension plans to be approved at the December meeting.</p>	<p>TW</p>
18.176	<p><b>Future Open Spaces</b></p> <p>No update.</p>	
18.177	<p><b>Allotments</b></p> <p>Councillor Simpkins reported that the allotments currently generate £450 a year in income against a spend of £1700 in the past year. Councillor Simpkins suggested that £330 could be saved by reducing the frequency of grass cutting. It was agreed to reduce the grass cutting to every two months and the hedge trimming to every two years. A rate increase from 85p per pole to £1.20 per pole was agreed to bring the charges more in line with other sites.</p>	
18.178	<p><b>Neighbourhood Development Plan Update</b></p> <p>The pre-submission plan was sent in at the end of June and the consultation replies were processed by the consultant. The working group met in September to consider the changes. A consultation statement and a conditions statement are now needed before submission. Councillor Palmer has been compiling the consultation materials since the start of the process. He will circulate these before the start of his holiday and produce a track-changes version of the plan by the end of the week.</p> <p>The aim is to submit the final plan by the end of November. Councillor W Green thanked Councillor Palmer for his hard work on the plan process.</p>	<p>MP</p>
18.179	<p><b>Correspondence Received not Covered Above</b></p> <p><b>a. Request for budget information from MKC</b></p> <p>It was agreed not to pursue this in light of the nature and age of the request and the responses from other parishes.</p> <p><b>b. Community infrastructure fund – future opportunities –</b></p>	

	<p><b>MKC</b></p> <p>It was agreed to pursue this in next year's funding round.</p> <p><b>c. NPPF presentation 11 Dec MKC at 6pm</b> Councillors Price and Courtman to attend.</p> <p><b>d. Armed Forces Covenant – MKC 30 Nov at 14.15 - MKC</b> It was agreed not to pursue this as the covenant is not aimed at Parish Councils.</p> <p><b>e. Parish Clean-up fund – MKC</b> It was agreed not to pursue this at this time.</p> <p><b>f. Youth engagement initiative, Woughton Community Council</b> The Clerk to research this.</p>	<p>EP/DC</p> <p>TW</p>
18.180	<p><b>Village Maintenance Issues</b></p> <p>Concerns have been expressed by residents about the traffic conditions on Long Street Road.</p> <p>A £250 contribution to the Santa Run was agreed.</p> <p>It was agreed that the parish councillors would undertake distribution of the newsletter for this issue. Councillors Price, Courtman, W Green and Simpkins agreed to help the Chair with distribution in their local areas. There will be an agenda item on the newsletter options going forward in December.</p> <p>It was suggested that volunteers be sought to help install the Christmas lights. Councillor Price will ask via Facebook. A request will also be put on the noticeboards. Names of volunteers to be passed to Councillor Courtman. Councillor W Green will call Bloors to ask for help.</p> <p>Regarding the trees at 72 Western Drive, Councillor Simpkins will pursue this with the landowners. Councillor Palmer reiterated the need for tree preservation orders on all sensitive trees.</p>	<p>MP/EP/DC/WG /RS</p> <p>TW</p> <p>EP</p> <p>WG</p> <p>RS</p>
18.181	<p><b>Items for Next Agenda</b></p> <p>The following items were proposed for the next agenda:</p> <ul style="list-style-type: none"> <li>• Newsletter Publication Options</li> </ul> <p>The meeting closed at 10.03pm.</p> <p><b>The next scheduled meeting will be held on Monday 10<sup>th</sup> December 2018 at the new pavilion at the recreation grounds.</b></p>	

Chair's Signature..... Date.....

**Payments Agreed at Meeting:**

Thomas Walker, Clerk's salary: £190.59  
S Jamieson, NDP analyst: £1500.00  
Marcus Young, Bins Oct 18: £504.00  
Marcus Young, Rec Ground Oct 18: £715.00  
John Sharpe, caretaker Oct 18: £390.00  
Barbara Osbourne, PAYE services Jul-Sep 18: £63.00  
Lotte Landscapes, annual hedge cut: £600.00  
Lotte Landscapes, rides mowing 20 Oct 18: £132.00  
J Ullah, pavilion security Oct 18: £290.00  
Sanderson Associates, planning consultancy: £5192.18  
EON, Rec utilities Jun-Sep 18: £750.14  
MK Play Association, Summer 18: £2310.00