

**Minutes of the Meeting of Hanslope Parish Council, held on 10th January
2022 at 7pm
at the Pavilion, Recreation Ground, Hanslope.**

Present:

Parish Councillors: -
M Palmer (Chairman)
R Simpkins
G Duffield
J Cass
Absent: J Gregory

D Courtman
A Andrew
S Proctor
E Price

Clerk: G Merry

0 Members of Public

22.001 To set aside customary practice, to exclude public participation on this occasion, as a safety precaution.

MOTION: Proposed by Cllr Andrew SECONDED by Cllr Courtman and AGREED

22.002 Apologies for Absence: Apologies were received and accepted from Cllr Wardle (MKC Ward Cllr).

22.003 Minutes of the Parish Council Meetings held on 13th December 2021:

The minutes had previously been circulated and were PROPOSED by Cllr Andrew SECONDED by Cllr Simpkins and AGREED.

22.004 Declarations of Interest: There were no declarations

22.005 Planning:

- i. **Update on planning applications – Cllr Cass updated as follows:**
 - 20/03339/FUL 30 houses behind The Globe - appeal lodged and is valid but still no ‘start’ letter from PINS
 - 21/01922/FUL - There is a new expiry date for this application now 27 Jan 2022
 - 21/01724/FUL - Highways required further information about access and parking
 - 21/02243/OUT - Still no decision but as the appeal for the previous application on this site was dismissed - expected to be withdrawn
 - 21/03369/FUL Determination around 13/1/22. PC comments submitted and there are several objections from residents with an objection from CAMRA.

Cllr Cass suggested that currently there were no planning applications requiring comment and this was agreed.

MOTION: To agree the parish council’s response to any new applications - Motion not required.

22.006 Finance:

- i. **Clerk’s report, reconciliations and financial situation report to 31/12/21:** Income for the year to date is at £174,357 (133% of budget) and expenditure at £300,845 (241% of budget). The latter is inflated by the £140,000, paid out for the MUGA but yet to be received back in S106. On this matter and given there is a 3rd invoice now for £56,097, MKC’s S106 officer has been advised that this is completely untenable, and this invoice cannot be paid until payment is in from MKC. They have advised payment should be processed on 11/1/22 and should be 3 invoices added together @ £196.097. The clerk advised waiting until this is in the account before settling Play Innovation’s invoice. The

allotment S106 had been received in full before Christmas. The clerk had circulated the accounts, plus quarter 3 balance sheet and there were no questions. Re. Earmarked reserves - she advised these now at £254,956 and had circulated an updated earmarking proposal.

- ii. **Budget 2022-23:** The clerk had circulated the proposed budget (appended) and advised as follows: Budgets had been increased in line with recent inflation figures, also taking into account updates on projected income and agreed projects for the year. This has given a total budget of **£126,402**, less projected income of **£9,124** – making a suggested precept demand of **£117,278**. This represents a decrease on the last 2 years, but the clerk advised that due to the high level of reserves, a higher precept demand would need to be justified. This was discussed and the clerk was asked to include a figure of £5000 for Planning/Neighbourhood Plan, predominantly for professional fees associated with the required NHP revision. This produced the following figures:

Projected expenditure **£131,402** less projected income @ **£9,124**, making a precept figure of **£122,278** and this was agreed.

MOTION: to agree the budget 2022-23 @ £131,402 PROPOSED by Cllr Cass SECONDED by Cllr Price and AGREED

- iii. **Precept:**

MOTION: To agree the precept demand @ £122,278 PROPOSED by Cllr Courtman SECONDED by Cllr Cass and AGREED

- iv. **Approval of Payments:** The list as follows had been circulated and it was agreed that Play Innovation's invoice must be paid as soon as the MKC S106 money was received. This was only possible because the clerk had made an arrangement with this supplier:

Date	Invoice from	For	Net	Vat	Total
22/12/2021	Play Innovation Ltd	3rd instalment MUGA	£ 56,097.00	£ 11,219.40	£ 67,316.40
31/12/2021	Barbara Osborn Business Services	Payroll services Oct - Dec 21	£ 82.50		£ 82.50
30/12/2021	RTM Landscaping	Dec Landscaping	£ 979.17	£ 195.83	£ 1,175.00
01/01/2022	John Sharpe	Dec caretaking	£ 450.00		£ 450.00
01/01/2022	IDNet Ltd	.gov Domain name renewal	£ 30.00	£ 6.00	£ 36.00
01/01/2022	Marcus Young Environmental	Dec bins and dog bins	£ 577.50	£ 115.50	£ 693.00
04/01/2022	A Elia (on behalf of Hanslope Events Group)	Install and removal of Christmas lights	£ 1,500.00		£1,500.00
03/01/2022	R Courtman	Storage Oct - Dec 21	£ 45.00	£ 9.00	£ 54.00
03/01/2022	R Courtman	Operation of SID	£ 240.00	£ 48.00	£ 288.00
05/01/2022	Sign Wizzard	2 x MUGA park signs	£ 36.14	£ 7.23	£ 43.37
08/01/2022	G Merry	Expenses reimbursement			£ 42.69
08/01/2022	Tove Landscapes (Lotte)	Dec Rec Ground Maintenance	£788.33	£157.67	£946.00
Expected	Smiths of Derby	Deposit - church clock repairs @ 30% of £11,942	£3,582.60	£716.52	£4,299.12
PAID					
17/12/2021	Tara Davis	Dec Cleaning - Hall & Pavilion	£ 150.00	£ -	£ 150.00
21/12/2021	EON	Nov Gas - Comm hall	£ 47.68	£ 2.38	£ 50.06
21/12/2021	EON	Nov Elec - Comm hall	£ 42.02	£ 2.10	£ 44.12
21/12/2021	Adobe	Monthly subs	£ 12.64	£ 2.63	£ 15.17

21/12/2021	Amazon	Printer Ink	£ 31.24	£ 6.25	£ 37.49
22/12/2021	Amazon	Plastic Storage Box	£ 10.62	£ 2.13	£ 12.75
27/12/2021	British Gas	Gas - Pavilion	£ 241.97	£12.10	£ 254.07
27/12/2021	British Gas	Elec Pavilion - 603150042	£ 86.87	£4.34	£ 91.21
27/12/2021	British Gas	Elec Pavilion - 603150043	£ 25.07	£ 1.25	£ 26.32
27/12/2021	G Merry	Dec Salary			
27/12/2021	HMRC	Dec Tax and NI			
		LGPS - Dec pension contribution			
27/12/2021	Bucks CC				

MOTION: To approve the invoices as presented, PROPOSED by Cllr Duffield SECONDED by Cllr Price and AGREED.

22.007 S106 Projects

- i **MUGA:** The clerk advised that due to a misunderstanding with the contractor, the floor grids had already been installed, so this agreement would be retroactive and this was approved.

MOTION: To agree to pay for ground grid insertion@ £900, in the benched area PROPOSED by Cllr Courtman SECONDED by Cllr Proctor and AGREED.

20.008 Date of Next Meeting: Monday February 14th, 2022, at 7pm.

Signed Date

Hanslope PC - Budget 2022-23 - FINAL (Agreed 10/1/22)

<u>Expenditure</u>	Final		FINAL	AGREED
	2020-21		21-22	2022-23
Salary, Tax/NI, LGPS	£ 24,055.00		£ 24,055.00	£ 25,257.75
Expenses	£ 400.00		£ 400.00	£ 400.00
Insurance	£ 4,000.00		£ 4,000.00	£ 4,000.00
Stationery/postage	£ 600.00		£ 600.00	£ 600.00
Computer	£ 1,044.00		£ 1,044.00	£ 1,330.00
Phone & Broadband	£ 500.00		£ 500.00	£ 1,850.00
General admin & Office	£ 730.00		£ 730.00	£ 680.00
Payroll & Professional Fees	£ 3,350.00		£ 3,350.00	£ 2,350.00
Training	£ 500.00		£ 500.00	£ 600.00
Audit and Election	£ 1,650.00		£ 1,650.00	£ 1,350.00
Subs	£ 840.00		£ 840.00	£ 840.00
Miscellaneous	£ 1,600.00		£ 2,217.00	£ 200.00
Publicity & Communication	£ 1,580.00		£ 1,580.00	£ 800.00
Contractors	£ 36,108.00		£ 36,108.00	£ 43,013.00
Allotments	£ 3,350.00		£ 3,350.00	£ 4,350.00
SID	£ 1,500.00		£ 1,500.00	£ 1,500.00
Recreation Ground - (from 2022-23 to be separated as follows): -	£ 6,456.00		£ 6,456.00	
Pavilion				£ 3,516.00
Community Hall				£ 5,335.00
Grounds - ad hoc				£ 1,500.00
Projects - village	£ 15,230.00		£ 15,230.00	£ 11,500.00
S137	£ 6,350.00		£ 6,350.00	£ 10,430.00
Reserve Towards Devolved Services	£ 10,617.00		£ 10,000.00	£ 5,000.00
Planning and Neighbourhood Plan	£ 5,000.00		£ 5,000.00	£ 5,000.00
Total	£ 125,460.00		£ 125,460.00	£ 131,402
Income				
Misc. Income				
Rents (Comm Hall)				£ 800.00
Permits (Football/cricket etc)				£ 1,375.00
Grants	£ 5,732.00		£ 5,732.00	£ 5,968.89
Allotments	£ 1,000.00		£ 840.00	£ 980.00
Total projected income (non-precept)				£ 9,123.89
Precept	£ 128,177.00		£ 124,860.00	£ 122,278.00
Total	£ 6,732.00		£ 6,572.00	£ 131,402
Stats : -				
Tax Base 2021-22	1049			
(Tax Base 2020-21				
Tax Base 2022-2023 (Tax paying households)	1169			
Increase in Tax Base (homes)	120			
% Increase in Tax Base	11.44%			
Average Band D Amount 2022-23 for Precept @ £122,278)	£ 104.60		<i>Represents reduction on 2021-22. Also more households paying it so will be lower)</i>	
(Inflation - Dec CPI - 5.1%)				