

Minutes

Minutes of the Monthly Meeting of Hanslope Parish Council (PC) held in the Village Hall, Newport Road, Hanslope on 11th June 2018 at 7.30pm.

Present: - Councillors (Cllrs.):

Martin Palmer – Chairman

Dorothy Courtman – Vice Chair

Eileen Price

Simon Proctor

Richard Green

Ben Wheeler

William Green

Roland Simpkins

Also Present: (for part of the meeting) - Andrew Geary -Ward Councillor

Absent: Juliet Lewis - Clerk

18.088 To receive **Apologies of Absence** – None. It was however noted, with some concern, that the Clerk, Juliet Lewis, who was scheduled to attend a return to work meeting before the PC meeting at 6.30pm, had not arrived. Cllr. Green attempted to contact Juliet to find out what had happened immediately before the PC meeting started, but, by the close of the meeting, we had had no contact. In the absence of the Clerk, the Chair was requested to take the minutes of the meeting.

18.089 To receive **Members' Declarations of Interest** – None.

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18.090 To approve the **Minutes of the following meetings:**

- • Public meeting Monday 9th April 2018
- • Monthly meeting Monday 9th April 2018
- • Annual meeting of the Parish Council Monday 12th May 2018
- • Monthly meeting Monday 12th May 2018
- • EO meeting Tuesday 29th May 2018

In the absence of the Clerk, the final drafts of the above minutes were unavailable for approval and will be covered off at a future meeting.

18.091 To discuss **Matters arising** – there were no issues that were not covered by items on other parts of the agenda.

18.092 Public Time – there were no presentations from members of the public.

18.093 Planning: (a)To discuss planning applications received since the last meeting:

- **18/01161/FUL** | Extension and alteration to existing dwelling and erection of an end terrace dwelling | 4 Castlethorpe Road, Hanslope, Milton Keynes MK19 7HQ
- No objection
- **18/01207/FUL** | proposed single storey rear and side extensions and minor elevational changes | 19 Castlethorpe Road, Hanslope, Milton Keynes MK19 7HQ
- No objection
- **18/01246/FUL** | Create vehicular access and parking at the north/east side of the cottage | The Cottage Forest Road, Hanslope, Milton Keynes MK19 7DE

- No -objection
- **18/01310/FUL** | Proposed single storey rear extension | Warren Farm Bungalow 56 Long Street Road Hanslope Milton Keynes MK19 7BW • Progress update
- No objection

(b) 5 year land supply - to be briefed by Ward Cllr. if, following recent meetings, there has been any change. Cllrs. Green and Geary informed the PC that there had been no change in the situation regarding the lack of a 5 year land supply and therefore the implications this had on continuing speculative development proposals coming forward affecting the whole of Milton Keynes, particularly Hanslope.

18.094 Finance: (a) To approve monthly Receipts and Payments – detailed in the minutes.

Date	Chq No	Payee	Details	££	
11/06/18	2841	J Lewis	Salary & Expenses	£1,093.15	✓
11/06/18	2842	J D Sharpe	Caretaking	£483.99	✓
11/06/18	2843	Marcus Young Ltd	Dog & litter bin emptying	£398.40	✓
11/06/18		Marcus Young Ltd	Rec Ground Maintenance	£715.00	£1113.40 ✓
11/06/18	2844	1st Hanslope and Castlethorpe Scout Group	Newsletter delivery	£100.00	✓
11/06/18	2845	Kirkby Diamond LLB	Surveyor fees	£840.00	✓
11/06/18	2846	Lotte Landscapes	Allotment maintenance	£240.00	✓
11/06/18	2847	British Gas	Rec Ground Gas	£186.27	✓
			Total	£4,056.81	*

ADDED PAYMENTS					
Date	Chq No	Payee	Details	££	
			Total BFWD	£4,056.81	*
11/06/18	2848	BHIB	HPC Insurance	£1,948.40	
11/06/18	2849	ELLIS WHITTAM	H.R. Insurance	£2,100.00	
11/06/18	2850	ELLIS WHITTAM	H.R Insurance	£7.93	
			Total	£8,113.14	

Travel					
Date	Reason	Miles	Rate	Total	
15/05/18	Meeting - May	50	£0.65	£32.50	
			Total	£32.50	

Expenses					
Date	Reason			££	
01/06/18	Salary - May 2018			£998.55	
26/05/18	Office 365 renewal			£59.99	
07/06/18	Postage			£2.11	
			Total	£1,093.15	

(b) Reporting of account balances

The latest report indicated that

(c) Audit 2017/18

It was confirmed, by correspondence with the Clerk, that the Hanslope Annual Audit had been completed and submitted to the External Examiner to meet the deadline for submission

18.095 Recreation ground re-development:

Progress update

Cllr. R Green confirmed to the PC that the work was proceeding at the expected pace and should be completed to meet the July deadline

• Section 106 evidence

Cllr. Palmer reminded the PC that the deadline for providing all the documentary evidence on the monies spent on the recreation ground re-development, to meet the requirements of the 106 agreement, had been extended. A spreadsheet showing the spending, together with the documentary evidence of receipts etc., needs to be provided to Milton Keynes (MK) Planning Obligations by the end of June 2018

• Ownership update

In the absence of the Clerk, no update was available on the progress made by the lawyers on this. It was noted that Cllr. Proctor still awaited information from the Clerk: the names of the solicitor/legal firms being used

• Scouts and Guides - Attendance at proposed meeting with Scouts and Guides on 18 June 2018, to discuss future of Baden Lodge was agreed.

18.096 Davidson developments: to agree dates for a further closed meeting with them.

The date of the meeting was set for 20th June 2018 at the Village hall from 7 pm to 8 pm.

18.097 Parish Council Insurance: to discuss the extent of cover provided by the BHIB renewal.

The payment for the insurance renewal was approved, but it was resolved that, when the recreation ground refurbishment has been completed, the amount of cover for unspecified buildings would be reviewed. Cllrs. Green and Proctor undertook to provide a reinstatement figure for the refurbished Sports pavilion, when it had been completed.

18.098 Landscape services: to discuss the recent correspondence from Kay Petit - MK Council.

It was noted that plans had been sent regarding the landscape service currently provided by MK Council (Cllr. Proctor pointed out that Map 3 of the 6 provided was missing and that they should be contacted to provide this). The PC resolved that, if necessary, they would take on the task of providing similar landscape services, but noted that the cost of this may be in excess of £5k. The PC currently pays for landscape services for the recreation ground and the allotments not covered by the current MK Council contracted service. MKC to be asked to provide details of the current contractor undertaking the landscape works in Hanslope.

18.099 Parishes' forum: to discuss attendance at the forthcoming meeting, please visit our website: www.hanslope.org.uk/parish-council.

Cllrs. Eileen Price and Dorothy Courtman agreed to attend this meeting.

18.100 E mail proposal: to discuss Cllr. Simpkins' proposal.

The PC resolved that Cllr. Simpkins' proposal be progressed, so that a central database of incoming e-mails to the PC could be easily accessed by all Cllrs. It would be kept at a central point with one or two named Cllrs, in addition to the Clerk, having overall responsibility for it.

18.101 Allotments: update from Cllr. Simpkins on condition and maintenance, and land registration.

1. Asked for PC agreement to provide two skips to clear away rubbish on the allotments. Approved – date to be communicated to allotment holders

2. It was resolved to revisit the charges for providing a plot clearance service and once a contractor has been found, to use them to clear one plot (of the fifteen vacant) that could be more easily offered to new tenants and from there on, for an ongoing commitment to have one cleared vacant plot available

3. A contractor has provided a quote to carry out one cut of the ridings per month until October. He will also carry out one cut of the hedges. Multiple quotes will be provided for the 2019 contract.

4. Water issues on the site have been resolved, with maintenance required on one tap.

18.102 Neighbourhood Development Plan (NDP) update: to finalise arrangement for sending out the pre-submission plan -

- Cllr. Palmer informed the PC that the pre-submission version of the Hanslope NDP was almost ready to be sent out for consultation. Some Policy maps were basic and could be improved, but it was agreed that, rather than further delay the plan for this to be done, what existed was more than adequate for the pre-submission plan. It was resolved that these policy maps would be revisited and improved, for inclusion in the formal submission, after the results of the six week consultation process had been assessed and taken into account.

When ready, the pre-submission plan consultation would be published on notice boards and on the website/ in the newsletter. In addition, 100 hard copies would be published for leaving at key spots in the village, e.g. the doctors' surgery.

18.103 Village maintenance issues: Replacement of the damaged bench. No progress to date – awaiting Clerk contact with MK Council.

Cllr Geary informed the meeting that the MK municipal area was beginning to suffer from a renewed ingress from the 'traveller' community. While this had not yet spread to the rural areas, he warned that the rural PCs should be aware of the issues, look

to better protect their own facilities and areas and liaise with local farmers and landowners to do the same.

18.104 Correspondence received by the clerk not covered above

It was noted that parishioner Robin Coles, had produced a very useful review of issues involving over 90 street trees in the village, all of which do, or may in the future, require some maintenance and the PC will look into the matter. The PC policy is to both protect the village heritage of mature trees of all types, as these provide both important environmental and landscape value to the village, and also to plant more trees when the opportunity arises. The last major planting was carried out with help from the Scouts and Guides some three years prior, with young saplings provided by the Woodland Trust. Planting was mainly on the recreation ground where, despite some expected damage from vandalism and natural forces, about 30% of those planted survive. Left over trees were also planted last autumn to develop a full hedge around the recreation ground car park.

The meeting closed at 9.30pm.

Hanslope Parish Council **Clerk: Juliet Lewis Telephone: 07532 767603**
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Next Meeting – Monday 9th July 2018, 7:30pm