

## Hanslope Parish Council Allotments

c/o The Pavilion  
Hanslope Recreation Ground  
Castlethorpe Road  
Hanslope MK19 7LG

5 May 2021

Dear Plot Holder

### **Re: Allotment Risk Assessment**

We carried out a risk assessment at the allotment field last week. We focused on the communal areas but have included risks that are apparent on unfenced plots that have easy access to members of the public with or without the plot holder's permission. There is a public right of way through the allotment field so there could be people of all ages and their dogs walking through at any time

The risk assessment is in two parts. Part 1 is the general list of possible risks along with measures that are in place to control the level of risk and any additional rules and comments. Part 2 is the specific assessment undertaken by an allotment committee member(s) on a particular date. We expect that plot holders will take common sense measures when working on the site e.g. wearing appropriate boots or shoes, gloves and clothing. If there was higher level of risk we will be writing to individual plot holders separately.

The main findings were low to medium risks but we would like to reduce all risks on site to low or negligible. One of the main findings was the poor maintenance of fencing. Wire netting has been left around plots or trampled down causing trip hazards but also cuts, tears and catching skin and clothes. Rusty metal posts stick out over paths putting any passer-by at risk of bumps, cuts and grazes. All plot holders are responsible for the maintenance of the fencing they put around their plots and this should be checked regularly. Please read the attached full assessment but even if your plot is not mentioned do make sure your fencing is well maintained.

Rubbish on and around plots is increasing again. Broken glass and unframed sheets of glass are a particular concern and we remind you that all plot holders are responsible for removing broken glass from their plot and disposing of it safely. Please do not keep rubbish on your plot, it encourages vermin and could be a health hazard. Do not dump rubbish on paths or allow piles to creep across blocking or restricting access. We are considering having one final rubbish collection from the site before the installation of the toilet and storage container and the creation of limited parking areas and will write to all plot holders when we have a definite date for this. After the collection ALL rubbish will have to be removed from plots and disposed of by the plot holders.

There are more vehicles driving on to the site and this has led to the ridings getting damaged. We would remind you that you may bring your vehicle on site just to deliver any heavy items but that vehicles may not be parked or left on the site particularly if they block the ridings or restrict access. When we have created some parking bays, vehicles must be parked in these areas. Vehicle movements around the site could cause serious risks.

Moans over! We would like to thank everyone for all their hard work on the plots and say how much the site has been improved recently. Keep up the good work!

Yours truly

Jackie Cass

On behalf of the Allotment Committee:

Charles Walmsley, Chair

Brian Cass

Jackie Cass

Pat Cook

Roland Simpkins

Enc. Hanslope Parish Council Allotments Risk Assessment parts 1 and 2