

HANSLOPE PARISH COUNCIL

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Minutes of the Meeting of Hanslope Parish Council on Monday 8th April 2024 at 6.30pm
at the Community Hall, MK19 7LG.

MINUTES

Present:

D Courtman (Chairman)
R Simpkins
E Price
A Andrew

W Pacheco
A Geary
R Wallond
A Flatley

Clerk: G Merry

1 member of Public

24.039 Apologies: Were received and accepted from Cllr Moore.

24.040 Minutes from previous meetings held 11th March 2024

MOTION: To approve the minutes of the meeting PROPOSED by Cllr Courtman SECONDED by Cllr Wallond and AGREED

24.041 Declarations of Interest: No declarations.

24.042 Public Participation: No items

24.043 Council

- i. **Clerk's Report:** The financial year closed with expenditure at £189,778 (139% of budget) and Income at £147,591 (108% of budget) with £39,522 spent from EMRs. £54,000 had been earmarked from reserves at the start of the year, so the remaining £14,478 carries forward, along with the £50,000 allocated in the 2024-25 budget. The year-end accountant had advised recording EMR spend against normal budget headings and these may then show as overspends. This is the correct way to record amounts from EMRs, which are shown separately as 'Transfer from EMRs'. Year-end accounts are now finalised and the current account closed with a balance of £57,480 and the savings account @ £145,817. The clerk advised she will be on Annual Leave from 19/4/24 – 5/5/24 and will occasionally be monitoring emails while away. The public will be directed to the website where they can find details of councillors who may be contacted in the clerk's absence.
- ii. **Enforcement Scheme update:** The clerk advised that the regular officer was not able to do all the requested shifts and a second officer would be attending. She was awaiting details of shifts for the coming weeks before signing the SLA. The rate had increased to account for the Living Wage increase, from £19/hour to £20.71/hour and this was agreed. Cllr Flatley iterated the need to specify the level of reporting required and the clerk agreed to action this.
- iii. **Highways updates:** Cllr Courtman went through the SID figures. These had been situated in Park Road, where 49% of cars had been exceeding the 30mph limit. The data will be published on the PC website.
- iv. **Crime updates:** The Community Police Forum for the area, on 27/3/24, had been poorly attended. Cllr Courtman reported that resources are allocated according to the number of reports received, so reporting to TVP is strongly encouraged. There had been vandalism and anti-social behavior at the bus shelter on the Market Square and Cllr Andrew offered to investigate suitable measures.



(Cllr Geary arrived at 6.45pm)

- v. **Speeding updates:** Cllr Wallond reported that volunteers for the Speedwatch scheme have increased and sessions are running again. Volunteers had reported a reduction in incidents of speeding and Cllr Courtman advised that PCSOs are now permitted to accompany CSW groups.
- vi. **New City Plan:** Cllr Andrew reported that following the joint-ward meeting with MKCC Planning officers in February, the outline New City Plan had been published and the call for sites was underway. However, updates on identification of potential sites had not been received within the 4–6-week timeframe and are now not expected until June/July. Cllr Andrew stated this was unacceptable and had scheduled a meeting with the Head of Planning for 10/4/24. This information would be vital to the success and relevance of the Neighbourhood Plan and the information is needed.
- vii. **Any reports from Cllrs:**
- Cllr Andrew is in contact with Highways who had promised potholes at various sites would be addressed. This had not happened as scheduled and Cllr Andrew had requested a meeting. No progress yet on the remedial work scheduled for Forest Road.
 - Cllr Courtman had attended the MKCC Biodiversity and Net Gain event where farmers in particular had expressed concern about the amount of building and the effect on drainage/flooding in the rural areas.

24.044 Planning

- i. **New planning applications April 2024.** Due to illness, the working group had not been able to reach conclusions about some of the current applications, and Cllr Price talked through these. The clerk reminded Cllrs that if they planned to comment/object, this would need to be agreed in a formal PC meeting and the 3-clear day's rule would apply: -

24/00373/HOU	20 Hartwell Road Hanslope Milton Keynes MK19 7BZ	Removal of existing extension and internal staircase, replacement with new extension and staircase access to revised first floor layout	21/03/2024	No comments
24/00389/HOU	68 Williams Close Hanslope Milton Keynes MK19 7BT	Demolition of single storey front extension, and erection of two storey front extension and bay window, and part two-storey, part single storey rear extension including insertion of Juliette balcony into the side elevation.	02/04/2024	To consider further
24/00550/FUL	19 Nevill Close, MK19 7NY	Construction of detached dwelling	08/04/2024	To consider further

Cllr Andrew will be attending the committee hearing re. 23/02748/FUL (Dr's Surgery extension) on 18/4/24 and will speak in favour.

MOTION: To agree the parish council's responses to applications, as above, PROPOSED by Cllr Price SECONDED by Cllr Pacheco and AGREED.

- ii. **Revision of Neighborhood Plan: Update from working group, agreement of recommendations and approval of any costs:** Cllr Price reported that the Steering Group are still drafting their individual sections and the next meeting is currently being arranged.
- MOTION:** To agree the NHP Steering Group have delegated authority to made decisions as above PROPOSED by Cllr Price SECONDED by Cllr Geary and AGREED

24.045 Finance

- i. **Reconciliations and financial situation report to March 31st 2024:** The clerk circulated the accounts to 31/03/24, including the year-end Accounts by Budget, Balance Sheet and summary for the close of the financial year. Cllr Price confirmed reconciliation checks had been carried out for March and there were no questions.



- ii. **Year-end audit update and Period of Elector's Rights:** The clerk advised that the Period of Elector's Rights, where the public may inspect the accounts, needed to be agreed and suggested 3/6/24 – 12/7/24.

MOTION: To agree the Period of Elector's Rights as above PROPOSED by Cllr Price SECONDED by Cllr Andrew and AGREED

- iii. **Approval of payments, including any grant applications – March/April 2024:** The clerk circulated the list of payments for approval as follows. She confirmed that following the electrical work, the buildings were now compliant and the EICR certificate are awaited: -

	Invoice from	For	Net	Vat	Total
18/03/2024	PropertyCare Bucks	Streetlamp in Rec – pathway	£ 750.00	£ 150.00	£ 900.00
30/03/2024	Jackie Cass	NHP Admin	£ 252.00		
31/03/2024	Barbara Osborne Business Services	Payroll Jan-March and Pension Reg. Declaration	£ 110.50		
31/03/2024	Suez	March empties	£ 45.24	£ 9.05	£ 54.29
31/03/2024	Anne Washington	Caretaking – March	£ 560.00		£ 560.00
01/04/2024	Rialtas Software	Annual Support and User License	£ 192.00	£ 38.40	£ 230.40
01/04/2024	Tove Landscapes	Landscape Maint. Annual Contract & Ponds - Month 1	£ 1,954.16	£ 390.84	£ 2,345.00
01/04/2024	Marcus Young Landscapes	March bins and dog bins	£ 781.00	£ 156.20	£ 937.20
01/04/2024	Tara Davies	Hall and Pavilion cleaning – March	£ 150.00		£ 150.00
02/04/2024	Roy Courtman	SID operation Jan-March	£ 240.00	£ 48.00	£ 288.00
04/04/2024	AAES	Initial assessment and Electrical Remedial work	£ 1,630.00	£ 326.00	£ 1,956.00
05/04/2024	BMKALC	Annual subs and NALC affiliation	£ 496.02		£ 496.02
08/04/2024	G Merry	PC Phone – March	£ 12.30		£ 12.30
INVOICES PAID					£ -
13/03/2024	Hedgehogs R Us	Hedgehog packs	£ 157.50		£ 157.50
14/03/2024	Microsoft	Annual licenses x 10	£ 529.20	£ 105.84	£ 635.04
15/03/2024	Amazon	Fire Extinguishers x 2	£ 125.00	£ 25.00	£ 150.00
19/03/2024	British Gas	Hall Elec Feb-Mar	35.88	£ 1.79	37.67
19/03/2024	Adobe	Subs	£ 16.64	£ 3.33	£ 19.97
19/03/2024	Hugo Fox	Website hosting	£ 9.99	£ 2.00	£ 11.99
20/03/2024	Argos	Microwave - to replace faulty	£ 66.67	£ 13.33	£ 80.00
22/03/2024	British Gas	Rec Ground Elec Feb-Mar	£ 176.35	£ 8.82	£ 185.17
27/03/2024	G Merry	March Salary	£ 1,568.25		£ 1,568.25
27/03/2024	HMRC	March tax and NI	£ 349.27		£ 349.27
27/03/2024	Bucks Pensions	March LGPS	544.93		£ 544.93
27/02/2024	British Gas	Pavilion - Gas - Sept-Jan	£ 116.47	£ 5.82	£ 122.29
27/03/2024	Iain Laurie	Reimburse Material - Install noticeboard & Fuel (allots)	£ 51.13		£ 51.13
02/04/2024	BT	Phoneline & broadband	£ 57.15	£ 11.43	£ 68.58
02/04/2024	British Gas	Pavilion Gas Feb-March	£ 61.33	£ 3.07	£ 64.40

MOTION: To approve invoices as presented, PROPOSED by Cllr Andrew SECONDED by Cllr Wallond and AGREED.



- i. **Repairs/work carried out and work needed:** The clerk reported the failed streetlight in the Rec. Ground had been repaired and the remedial work to the lower pitch would take place last week in April. The football shelter installation had been delayed due to the wet ground conditions and the clerk was in touch with the contractor
- ii. **Cleaner – increased rate:** The cleaner had advised her rate would be increasing to £18/hour and she does on average 10 hours a month. This was agreed.
- iii. **Application from Hanslope Hornets to use the Hall and Rec. Ground on 29/6/24.** The Hornets had requested use of the ground on 29/6/24 for their awards event and would like to extend this into a family fun day. This was discussed and agreed.
MOTION: To agree a response to the Hornets as above PROPOSED by Cllr Andrew SECONDED by Cllr Pacheco and AGREED

24.047 Village Projects

- i. **Update on Bloor's handover of car park and land:** Cllr Simpkins had heard nothing from Bloors or the solicitors. The clerk asked if this could be chivvied along but Cllr Simpkins advised against this.
- ii. **Christmas Lights:** The clerk stated out of 9 streetlights on the High Street, 3 had junction boxes already and she was awaiting a quote from Highways/Streetlighting for the remaining 6.
- iii. **Hedgehog Highway Project:** Cllr Wallond reported that 20 out of 50 packs had been taken and the remaining packs would continue to be promoted.

The meeting was suspended at 7.20pm to commence the Annual Parish Meeting at 7.30pm. This agenda was resumed at 9.05pm

24.048 S106 Projects:

- i. **Public Art proposal – update:** The clerk had not heard from MKCC's Public Art officer.
- ii. **Dr's surgery – update:** The application will be discussed at a MKCC Planning Panel meeting on 18/4/24.
- iii. **Solar Panels – update:** Cllr Wallond reported that the application to the Carbon Offset Fund was ready to be submitted. However, it had been discovered that they generally only award 50% . It was discussed and agreed that 100% would be requested, on the understanding this is unlikely to be granted. The clerk had enquired whether S106 in other funds could be drawn on and MKCC had advised where this may be possible, under 'Community Hall Improvements'. It was agreed this would be explored in the event 100% was not awarded. Failing this, the council's own reserves would be looked at again and the clerk presented the figures of what could be adjusted to make the required £22K available. It was agreed to revisit this in May when a clearer financial picture should be known from the COF. It was agreed that available S106 funding should be looked at holistically and Cllrs Wallond, Andrew and Simpkins agreed to work on this.
MOTION: To agree the re-working of the budget/EMRs in the event 50% funding only is awarded – DEFERRED.

24.049 Allotments: Cllr Simpkins reported that the spring site opening had been delayed due to the flooded ground conditions but clearance work took place over Easter and the skip filled.

24.050 Date of Next Meeting: 13th May 2024.

Signed (Chairman): *Df Courtman*

Date: *13th May 2024*

Df