

HANSLOPE PARISH COUNCIL
THE PAVILION, HANSLOPE RECREATION GROUND, CASTLETHORPE
ROAD, HANSLOPE, MK19 7LG.

 **07383 091319**

 **clerk@hanslopeparishcouncil.gov.uk**

You are hereby summoned to attend the Annual Meeting of Hanslope Parish Council on Thursday 6th May 2021 at 7.00pm remotely via the Zoom App. (in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020).

AGENDA

21.053 Election of Chairman and Vice Chair for the year 2021-2022

MOTION: to agree a chairman for the year 2021-22

MOTION: to agree a vice chairman for the year 2021-22

21.054 Apologies

21.055 Minutes from Previous Meeting held 12/04/2021

MOTION: to approve the minutes of the last meetings

21.056 Declarations of Interest: For councillors to declare any pecuniary interest in items on the agenda

21.057 Public Time

Members of the public are invited to speak and ask questions during this time, for no more than 5 minutes per person.

21.058 Council

- i. Clerk's report
- ii. Co-options update
- iii. Arrangements for June meeting.
- iv. The Great British Spring Clean 28/5/21–13/6/21
- v. Highways and traffic update(s)
- vi. Flooding – risk assessment working party
- vii. Update on school land transfer to PC
- viii. Reports from any outside bodies, training courses etc.

21.059 Governance, Working Groups and Processes

MOTION: to agree as follows: -

- i. **Governance Documents:** Review and re-adoption of Standing Orders, Financial Regulations and Councillor Code of Conduct
- ii. **Working Groups and Committees:** Review and agree membership and ToR.
- iii. **Processes, Policies and Procedures:** Review of Data Protection Policy & Privacy Statement (re-ratify), Equal Opportunities Policy and Health and Safety Policy.

- iv. **Land, Assets and Insurance:** Review and re-adopt Asset Register, Risk Register, and level of insurance cover.
- v. **Financial Approvals:** Review Internal control procedure, bank mandate/signatories, rents/tenancies.

21.060 Planning

- i. Update on planning applications and discussion/agreement on PC responses
- ii. Enforcement Issues

21.061 Finance

- i. Reconciliations and financial situation report to April 30th 2021
- ii. Insurance quotes
- iii. Timeframe for audit/AGAR and Period of Elector's Rights
MOTION: To agree dates for the Period of Elector's Rights
- iv. Approval of payments –April/May 2021
MOTION: to approve invoices as presented

21.062 Recreation Ground

- i. Community Hall: lettings and fees, roadmap for re-opening, progress on renovations
- ii. Defibrillator – awareness session and donation to MKVCFR

21.063 Village Projects

- i. Long St/Gold Street sign - update
- ii. Bins and dog bins: update
- iii. Local Authority Treescapes Fund
- iv. Bench and bush for pond
MOTION: To agree style and cost of new bench
- v. Landscape maintenance on Bloor's estate – update

21.064 S106 Projects

- i. Allotment improvement project – update and planning application
- ii. MUGA project – update, planning application

21.065 Allotments - Update from committee

21.066 Date of Next Meeting

Gillian Merry
Clerk/RFO
28/04/2021

During the Coronavirus lockdown, members of the public wishing to attend, will need to access details to attend via Zoom:

Gillian Merry is inviting you to a scheduled Zoom meeting.

Topic: Zoom Meeting

Time: May 6, 2021 19:00 Greenwich Mean Time

Join Zoom Meeting

<https://us02web.zoom.us/j/81159117144?pwd=clBaR1BvUXhna05FU05tQU9sRHE0QT09>

Meeting ID: 811 5911 7144

Passcode: 022792