Minutes of the Parish Council Meeting of Hanslope Parish Council, held on 12th July 2021 at 7pm at the Community Hall, Recreation Ground, Hanslope.

Present:

Parish Councillors: -
M Palmer (Chairman)
E Price
J Gregory
G Duffield

D Courtman
J Cass
A Andrew

Cllr C Wardle (MKC)

PCSO Richardson & PC Huckle

Clerk: G Merry

0 Members of Public

21.080 Apologies for Absence:
Apologies were received and accepted from Cllrs Proctor and Simpkins

21.081 Minutes of the Parish Council Meeting held on 14th June 2021:
The minutes were PROPOSED by Cllr Duffield SECONDED by Cllr Courtman and AGREED

21.082 Declarations of Interest
There were no declarations

21.083 Public Time:
The PCSOs reported on the crime figures for June for Hanslope, which amounted to just 2 recorded crimes. Engagement with the community is still not permitted but this will be changing once COVID restrictions are lifted, and Neighbourhood Watch Schemes will be established. The poor parking in the village was mentioned and the PCSOs confirmed they have limited powers of enforcement and only the district council can implement double yellow lines This entails jumping through several hoops and is not an easy process. Advice was given to note-down registration numbers of persistent offenders and these should be reported to the village PCSO. However, if a vehicle is parked on the highway and it is taxed, MOT'd and insured, the parking will be legal. A rural crime E.V.A. is planned (Environmental Visual Audit) for the near future and increased used of speed cameras should also be possible once restrictions are lifted. Cllr Courtman responded that MK Council have failed to replace 5 SID poles in the village, limiting the effectiveness of SID usage. The 'white gates' idea was revisited as a speed reduction measure. It was discussed and agreed that Cllr Andrew and the clerk would look into the Community Infrastructure Fund and what it can support.

21.084 Council:

i **Clerk's Report:** Income to the 30/6/21, stands at £72,090 (55% of budget) and expenditure at £24,882 (20% of budget), although few village projects have been started yet. It is hoped the remainder of the allotment items can be ordered this month, along with finishing the Hall refurbishments and installing the new bench at the pond. The main complaints currently are to do with verge and hedge growth, but this is normal for the time of year and this year, growth has been above average, due to the amount of rain. Many parishes are now following a reduced mowing policy and the public seems to be supportive. There have been some complaints about the public footpaths from Park Road out towards Hanslope Park and also the parking on the High Street which the

PCSO is looking into. The MUGA continues to be an issue, with the flooding officer requiring more work on infiltration. This is needed as a matter of urgency.

ii **Working Parties – recreation ground and buildings:** The clerk reminded all that the membership of this working group had not been resolved at the last meeting. It was discussed and agreed that Cllrs Duffield and Gregory would join Cllr Palmer on this group.

iii **Highways and traffic update and flooding issues:** Covered in 21.083. Cllr Price added that the warning sign for the children's playground, adjacent to St James Close, was rusted and leaning over. This had been reported but more reports would enable this to be prioritised.

iv **Reports from outside bodies, training courses etc:** Cllrs Courtman and Cass had attended a ground breaking ceremony at Hanslope School, for the new expansion and this had been an enjoyable, well-attended event. Cllr Gregory had not attended the Cllr training course, and this would be re-booked.

21.085 Planning:

i **Update on planning applications and agreement on PC responses:** Cllr Cass lead the discussion on behalf of the planning working party. The following were discussed and responses agreed:

Application No.	Location	Details	Consultation Deadline	Parish Council Response Agreed
21/01870/FUL	Bucklands, 2 Newport Road, Mk19 7NZ	New porch to front & side, replace windows, new render to outside wall, replace facia & soffits	21/07/2021	Will improve the property – NO COMMENT AGREED.
21/01922/FUL	30 Hartwell Road MK19 7BZ	Construction of single storey dwelling & pedestrian/vehicular access off Forest Rd.	28/07/2021	Information and plans were circulated before the meeting with notes as follows from the working party discussions. Although no objection in principle, as this would be small-scale infill and supported by the HNP. Concerns however as follows (detail appended): **Access** onto busy highway: Working party would like Highways to asses this. **No crossing point** - concerns for pedestrians and especially school children needing to cross the road to get the school bus. **Majority of local amenities over 1 kilometre away** so limited on-foot accessibility. **Ecological concerns** of the MK ecology officer are supported. AGREED TO COMMENT AS ABOVE.
21/01692/FUL	71 Hartwell Road, MK19 7BY	single story rear extension	09/08/2021	Small 'infill' extension only, which does not project further out than existing. No change to front elevation. NO COMMENT AGREED.

ii **Enforcement**: No updates

iii **Arrangements for decisions needed before September 13th:** It was agreed that new applications would be monitored and if any required decision before the next meeting, an E.M. would be called, where an extension was not granted.

21.086: Finance:

i **Reconciliations and financial situation report to 30/6/21:** Cllr Price had checked the reconciliation reports for all 3 accounts, as well as checking invoices against bank statements. She was happy that the figures balanced. The clerk had circulated the budget figures to 30/6/21 and the 1st quarter balance sheet. There were no questions.

ii **Earmarked Reserves Amounts:** The clerk had updated the general and earmarked reserves amounts, according to council's recent discussions, and these had been circulated. Cllr Palmer suggested building-in a small contingency amount. S106 funding had been applied for, to re-activate the parish clock but there had been no progress. The clerk stated the PC may not be able to fund this, due to the LGA 1894 (S8), but this could be looked into. A transfer of £30,000 from the current account to the savings account was agreed.

iii **Approval of Payments**: The list below had been circulated and there were no queries:

10/06/2021	Parish Online (GeoXsphere)	Subscription to Parish Online	£ 150.00	£ 30.00	£ 180.00
14/06/2021	Natsol	Composting toilet (ordered and delivery awaited)	£ 7,130.00	£ 1,426.00	£ 8,556.00
30/06/2021	Barbara Osborn	Payroll services Apr-June 2021	£ 82.50		£ 82.50
24/06/2021	Simon Bates	Herbicide - weed spray of village	£ 800.00		£ 800.00
24/06/2021	British Gas	Pavilion Elec 603150042	£ 74.07	£ 3.88	£ 77.95
25/06/2021	British Gas	Pavilion Elec 603150043	£ 10.34	£ 0.53	£ 10.87
28/06/2021	Propertycare Bucks	Work to date on Community Hall	£ 6,430.01	£ 1,286.00	£ 7,716.01
30/06/2021	RTM Landscaping	June Landscape Maint	£ 979.17	£ 195.83	£ 1,175.00
30/05/2021	Tara Davies	Pavilion Cleaning June	£ 60.00		£ 60.00
01/06/2021	Marcus Young Environmental Services	Bins and dog Bins – June	£ 485.50	£ 96.90	£ 582.40
06/07/2021	Tove Landscapes (Lotte)	June Rec Ground Maintenance	£ 788.33	£ 157.67	£ 946.00
06/06/2021	Milton Keynes Council	Business Rates - Community Hall Monthly	£ 194.00		£ 194.00
30/06/2021	John Sharpe	June Caretaking + materials	£ 305.00		£ 305.00
01/07/2021	Roy Courtman	Document storage Apr-June 2021	£ 45.00	£ 9.00	£ 54.00
01/07/2021	Roy Courtman	Operation of the S.I.D.	£ 240.00	£ 48.00	£ 288.00
01/07/2021	G Merry	Expenses reimbursement			£ 42.69
05/07/2021	Play Innovation	Technical Drainage Report from Stantec	£ 1,500.00	£ 300.00	£ 1,800.00
06/07/2021	Propertycare Bucks	Repairs to cricket standpipe and to make safe	£ 400.00	80	£ 480.00
11/07/2021	Tara Davies	Comm Hall Cleaning	£ 120.00		£ 120.00
11/07/2021	Tull Industrial	Repairs to Pavilion Shutter	£ 375.00	75	£ 450.00

PAID					£ -
25/06/2021	Amazon	Sanitiser dispenser - Comm Hall	£ 34.99	£ 7.00	£ 41.99
25/06/2021	BMKALC	Councillor training - J Gregory	£ 38.00		£ 38.00
22/06/2021	Zoom Communications	Monthly fee	£ 11.99	£ 2.40	£ 14.39
28/06/2021	Adobe	Monthly subscription	£ 12.64	£ 2.53	£ 15.17
28/06/2021	G Merry	June Salary	[redacted]	[redacted]	[redacted]
28/06/2021	HMRC	June Tax and NI	[redacted]	[redacted]	[redacted]
28/06/2021	Bucks CC	LGPS - June pension contribution	[redacted]	[redacted]	[redacted]
28/06/2021	Amazon	Cupboard signs - Comm Hall	£ 23.44	£ 4.68	£ 28.12
29/06/2021	Harkness Roses	2 x D of E roses	£ 33.98	£ 6.82	£ 40.80

MOTION: To approve the invoices as presented, PROPOSED by Cllr Price SECONDED by Cllr Cass and AGREED.

iv **Approved contractor's payments to regular and approved contractors in August**: As there is no meeting in August, the clerk advised that payments could be delegated to her, for regular contractors where amounts were already agreed and where quotes had been previously agreed by council. A list of these was circulated (APPENDED) and agreed.

MOTION: To approve payments to regular and approved contractors for August 2021 PROPOSED by Cllr Price SECONDED by Cllr Cass and AGREED.

21.087 Recreation Ground:

i **Community Hall:** The clerk had circulated the project update and the majority of the phase 2 refurbishments were complete. Quotes had been obtained and completed for a RPII safety inspection of the internal climbing wall and this was discussed. The clerk expressed concern about adequately protecting the council against risk and Cllr Palmer pointed out that it was now possible to climb the wall and hold onto the new heating pipes. The matter was discussed, as well as the ongoing cost of maintenance, inspection and annual inspections. It was agreed that for reasons of safety, the wall would be taken out completely before the re-opening in September. The current contractor would be asked to do this work and quote to make good the wall underneath. The clerk agreed to let the scouts know and explain the reason behind the decision.

MOTION: To agree a quote for the RPII inspection of the climbing wall and purchase of safety mats – MOTION NOT REQUIRED.

Cllr Palmer explained that the seals around the fire doors had failed and therefore needed replacing. In addition, it was suggested restoring the 'windows' above, to reinforced glass as well as the boarded windows in the toilets. The contractor had provided quotes which had been circulated. Cllr Price expressed concern that more quotes had not been obtained. The clerk stated this was a continuation of the phase 2 work which had already gone through a quoting process. The quotes were discussed and agreed. The kitchen door to the outside was also very dilapidated and it was agreed should be replaced.

MOTION: To agree extra quotes for the door and window work PROPOSED as follows by Cllr Palmer SECONDED by Cllr Cass and AGREED:

- UPVC Fire Doors @ £2750 + VAT
- Window replacement @ £440

- Replacement kitchen door @ £780

ii **Repairs:** The manhole work has been delayed but the contractor will complete the work before end of August. One of the Pavilion shutters was vandalised, and this was repaired by a local specialist company. The cricket square standpipe had developed a fault which had caused some soaking of the cricket pitch. This was being repaired but the clerk had advised that the existing post socket was a trip hazard and a new, compliant cover had been ordered. Cllr Palmer reported on damp seeping into the Pavilion lobby area, seemingly caused by the different floor levels between the Pavilion and the changing rooms. This would be investigated.

iii **Broadband:** The clerk circulated quotes from 2 national providers, as well as a quote for a 4G outdoor directional router, plus antenna, which would run broadband off its own network. These were discussed. However, it was decided to await the outcome of potential fibre optic installation in the village, currently being planned, and revisit this once that was available.

iv **Tree Quotes:** The clerk had circulated quotes for reducing the ash tree in the alley at the top end of St James' Close, leading to the Rec. Ground, as well as pollarding of the trees behind the community Hall. These were discussed. It was agreed that the ash tree was not presenting a nuisance to the neighbouring property and provided shade in the alley. There was also no requirement for pollarding the trees behind the Hall and all that was needed, was some low growth removal and reduction of any branches encroaching on the roof. The clerk agreed to obtain quotes for this.

21.088 Village

i **Long St/Gold Street Sign – update:** The blacksmith had contacted Cllr Palmer and reported that the sign is now welded, and he is undertaking the unclogging of old concrete attached at the base. Cllr Palmer will collect the sign and arrange for the re-painting and installation.

ii **Village Sign by the Watts Arms:** Cllr Courtman reported on residents' concerns that the sign needs treatment. 'Working at Height' rules would apply so the clerk agreed to contact contractors who could carry out the necessary work.

iii **Bus Stop Signage:** Quotes had been obtained for signs at each bus stop, displaying information on how to use the new Demand Responsive Transport (DRT). These had been circulated. However, it was discussed and agreed that this may indicate support for the DRT, which may jeopardise the future of the scheduled No. 33 bus service. The council wished to send a clear message of support for retaining the No. 33 and new signage re. this service would be investigated with a view to installation at the bus stops.

iv **Hedge by 'The Gables' – Gold Street:** This hedge has been encroaching onto the pavement, potentially impeding the footway, and a complaint had been received. It was discussed and agreed that as this is a privately-owned area, the council cannot get involved.

v **Bus Garage Hoardings:** The clerk had contacted the owner who had carried out some repair work. However, the council was disappointed with the quality of the work.

vi **Landscaping Contract:** A 3rd parish had expressed an interest in joining the current devolved contract with Hanslope and Castlethorpe. The clerk reported there had been very little extra work involved for her by having another parish involved and it was agreed that a 3rd parish would be welcome if they chose this option. The clerk reminded councillors that the grant of £5,969 from MK Council will only be received for one more year, after which, the costs must be met from Parish precept.

21.089 S106 Projects

i **Allotment improvement project:** Cllr Cass reported that the groundwork and the composting toilet had been ordered, with the work scheduled for late summer. The gates and container would be ordered shortly.

ii **MUGA**: The LLFA officer at MK Council had responded to the PC's drainage consultation report, with further queries regarding infiltration at the site. There was no option now but to commission a bore hole study from a suitably qualified company, who could carry out all the necessary investigations, to address each of the conditions contained within the planning consent. Cllr Proctor had recommended a suitable company who were in the process of proposing and quoting for the work. It was discussed and agreed a quote in the region of £3000 would be approved. Cllr Wardle (MKC) had contacted the LLFA officer to discuss how this project could be moved forward in conjunction with the parish council, so that problems could be solved by the organisations together.

21.090 Allotments

Cllr Cass reported that the 2nd allotment inspection for the year had been carried out and the report awaited. A handful of plots had become available, and it was agreed these would be publicised on the website and on Facebook.

21.091 Date of Next Meeting: Monday September 13th, 2021, at 7pm, unless an E.M. was required in the interim

Signed ..... Date 13 SEPT 2021

APPENDIX 1:

Notes for HPC meeting 12 July 2021, as discussed at PC meeting 12/7/21

Planning application Ref: 21/01922/FUL
Construction of a single storey dwelling at 30 Hartwell RoadDetermination 23 August 2021
Comments by 28 July 2021

- We don't object in principle to the development here (seepolicy HAN 1 §5.7 'Some small scale housing development through sensitive infill is supported.') BUT
- We have concerns about safe access to the site (contrary to policy HAN 4 *'All proposals should have regard to their effects on the local highway network and should ensure that they can achieve safe access.'*
- The new entrance to the site is *'approximately 30m from the junction with Hartwell Road'* (applicant's Planning and Sustainability Statement §3) This is where the speed limit changes from 40mph to 30mph and will need the sign moving as it currently sits next to where the new access and visibility splays will be constructed. Although we think you can safely have a driveway over 15m from a junction we would like an accurate measurement of the distance from this busy junction and for highways to look at this.
- We want to see safe pedestrian access around the junction and footway too. There is no safe crossing point across Forest Road to the bus stop. Whilst there may be a bus stop (see §33)the service is limited and no guarantee that the DRT buses will continue as they rely on council subsidy.
- The applicant says in §33 'In *justification for the new dwelling'*that *'the local amenities are in walking distance making this a sustainable development with regard to the NPPF.'* BUT we know that they need hiking boots and wet weather gear for most of the year as the school, doctors, rec, preschool, shops, church and pub are all well over the distance that people find acceptable to walk as shown by IHT walking distance thresholds.
- Applicant has submitted a comprehensive Ecology report and we would support MKC's Ecology comments and ask for the report's recommendations to be planning conditions:

  R1 Safeguarding hedgerow

APPENDIX 2 – PRE-APPROVAL FOR CLERK TO MAKE DELEGATED PAYMENTS: -

Date	Invoice from	For	Net	Vat	Total
Approved Contractor/Payees					
Aug-21	EON	Community hall gas and electricity	TBC	TBC	TBC
Aug-21	British Gas	Pavilion Elec	TBC	TBC	TBC
Aug-21	British Gas	Pavilion Gas	TBC	TBC	TBC
Aug-21	RTM Landscaping	July Landscape Maint	£ 979.17	£ 195.83	£ 1,175.00
Aug-21	Tara Davies	Pavilion Cleaning July	£ 60.00		£ 60.00
Aug-21	Marcus Young Environmental Services	Bins and dog Bins - July	TBC	TBC	TBC
Aug-21	Tove Landscapes (Lotte)	July Rec Ground Maintenance	£ 788.33	£ 157.67	£ 946.00
-21	Milton Keynes Council	Business Rates - Community Hall Monthly	£ 194.00		£ 194.00
Aug-21	John Sharpe	July Caretaking + materials	TBC	TBC	TBC
Aug-21	G Merry	Expenses reimbursement	TBC	TBC	TBC
Pre-approved					
Aug-21	Propertycare Bucks	Work on Community Hall - Quotes agreed 12/4/21	£9630 less 1st payment of £3624 (approved 12/7/21)		
Aug-21	Propertycare Bucks	Work on Community Hall Doors and windows - Quotes agreed 12/07/21 (tbc)	£ 3,970.00	£ 794.00	£ 4,764.00
Aug-21	Tove Landscapes (Lotte)	Work on cricket square - Quote agreed 12/4/21	£ 2,726.43	£ 545.29	£ 3,271.72
Aug-21	Tove Landscapes (Lotte)	Tree reduction - Rec Ground - TBC 12/7/21	£ 500.00	£ 100.00	£ 600.00
Aug-21	Tove Landscapes (Lotte)	Pollarding - Rec Ground - TBC 12/7/21	£ 1,730.00	£ 346.00	£ 2,076.00
Aug-21	TBC	RPII inspection & report for climbing wall	TBC	TBC	TBC
Aug-21	Various	H&S inspections, PAT testing, Fire safety inspection - Comm Hall	TBC	TBC	TBC
Aug-21	Various	Allotment gates and container - costs agreed July 2020 & approved for S106			
Aug-21	Phillwell Construction	Reinstallation of sign (payment already received from Bloors)			
Aug-21	Daryl English	Bench installation at pond	£ 500.00	£ -	
Aug-21	Phillwell and Dynorod	Manhole work and drains work - agreed 14/6/21 @ £900 & £550			
Aug-21	Enzygo	Bore hole investigations - Rec. Ground - re. new MUGA	£ 3,000.00		