

**HANSLOPE PARISH COUNCIL, CASTLETHORPE ROAD, HANSLOPE, MK19 7LG.**

☎ 07383 091319

✉ [clerk@hanslopeparishcouncil.gov.uk](mailto:clerk@hanslopeparishcouncil.gov.uk)

**Minutes of the meeting of Hanslope Parish Council, on Monday 9th January 2023 at  
7pm at the Hanslope Community Hall, MK19 7LG.**

**MINUTES**

**Present:**

Parish Councilors: -

M Palmer (Chairman)

A Andrew

S Proctor

D Courtman

E Price

R Simpkins

G Bowyer (Ward Cllr MKCC)

Clerk: G Merry

3 members of Public

**23.001 Apologies**

Apologies were received and accepted from Cllrs Scott and Duffield. Cllr Gregory was absent.

**23.002 Minutes of previous meeting held 12/12/22**

The minutes which had previously been circulated were PROPOSED by Cllr Simpkins SECONDED by Cllr Courtman and AGREED.

**23.003 Declarations of Interest**

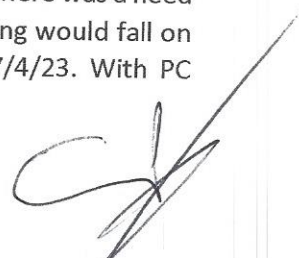
There were no declarations

**23.004 Public Participation**

- i. A member of the public expressed concern that the 'mounds' on the Wheatfields Estate had showed significant cracks during the summer drought. He felt this would present a risk to the public if it were to happen every year in hot weather. Cllr Palmer agreed to visit the site.
- ii. A member of the public advised that between Hanslope and Hanslope Long Street, where there is a dip in the road, there is a section of road/pavement unlit by streetlighting. Cllr Palmer advised this was a matter for MK Highways and Cllr Bowyer offered to investigate.

**23.005 Council**

- i. **Clerk's Report:** Income to 31/12/22 stood at £179,780 (137% of budget), and expenditure stood at £163,493 (124% of budget). The outdoor gym will be the last large expense for the year and otherwise, the only other project this financial year, would be the new planter outside the shop, which will go into the next financial year. The renovations to the hall toilets have been scheduled for the school Easter holidays, and will also fall into the next financial year. Before Christmas, the defibrillator on the Rec. ground was used and the member of the public concerned thanked the PC for providing the device. The defib was out of action for a couple of days but is now available again. The new defibrillator for the north end of the village was installed and is now fully functional. This has been a laborious process, but the owner of the property has been exceptionally helpful and was thanked for all his help. There was a need to settle the timing of the April and May meetings this year. The April meeting would fall on 10/4/23 but that is Easter Monday, so the meeting would then go to 17/4/23. With PC



elections on May 4th, the new PC will be appointed on 9th of May (with the 8th being a bank holiday for the Coronation). The first meeting must be held within 14 days and will double as the Annual Meeting where, amongst other things, the new the chair for the year will be elected. It was agreed to schedule this for Monday 15th May.

- ii. **Highways and Crime Updates:** Cllr Courtman advised that the new permanent SID is up and running and had shown a slight decrease in speeding on Forest Road - (<https://www.hanslopeparishcouncil.org/community/hanslope-parish-council-15401/village-information/>). Park Road now has the worst speeding. Cllr Palmer enquired whether the work to reduce the height of speed bumps on Castlethorpe Road had been scheduled and the clerk agreed to liaise with Ward Cllr Andrews. No crime update had been received yet for the month.
- iii. **Sewage on Castlethorpe Road:** Exceptionally heavy rain after Christmas had resulted in storm drains on Castlethorpe Road overflowing and this had contained raw sewage from the Hayfield Homes development. Anglian Water had attended but had not appeared to address the root cause i.e. inadequate run-off capacity in storm drains for all the new houses. It was not clear how sewage water had become mixed with storm overflow. The problem was likely to re-occur and the PC will keep signposting this to MK Highways and to Anglian Water.
- iv. **Parish Newsletter/Clarion:** Cllr Andrew has collated the information from the PC and will liaise with the newsletter's editor. Cllr Palmer reported that the church volunteers will handle the distribution in the village.
- v. **Reports from Cllrs:** No items

### 23.006 Planning

i. **New Planning Applications:** The list of current applications was circulated and the following were the only new ones for the month:

APP No.	Location	Details	Deadline for Comments	PC Decision
22/02967/HOU	15, Keswick Road, MK19 7NX	2-storey side extension	30/12/2022	No comments
22/02989/HOU	24 Long Street Road, Mk19 7BW	Single-storey rear extension with roof light	02/01/2022	No comments
22/03225/CLUP	29 High Street Hanslope MK19 7LQ	Certificate of Lawfulness for replacement of wooden single glazed sash window on the front downstairs aspect with UPVC double glazed sash unit.	Notification only	No comments

It was agreed there were no comments from the PC for any of the applications.

ii. **Revision of Neighbourhood Plan:** Cllr Andrew had collated the results from the survey and these would be presented at the next PC meeting, as well as published in the Clarion. Cllr Proctor mentioned he had not seen the survey and Cllr Andrew advised that ensuring it was distributed to all, had been an issue. However, now the mechanism was established (online and hard copies), the survey could become an annual undertaking. The Clarion would also now be online, so it would be easier to reach all residents. The next Steering Group Meeting will be in January (TBC).

### 23.007 Finance

- i. **Reconciliations and Financial Situation Report:** Cllr Price had checked the reconciliation reports to 31/12/22, for all 3 accounts and the clerk had circulated the Accounts by Budget, Balance Sheet to Quarter 3 and revised Earmarked Reserves list. EMRs stood at £203,006 of which £54,000 would go into the budget 2023-24, to pay for planned projects. This year, the

payment for the outdoor gym will also come from EMRs, bringing down that total as requested in the last audit.

- ii. **Budget 2023-24:** The clerk presented the final budget, only slightly changed from that circulated the previous month ([www.hanslopeparishcouncil.org](http://www.hanslopeparishcouncil.org)). This showed expected expenditure of £190,132 with an income of £62,558 (inc. movement from EMRs), making a potential precept requirement of £127,574 (from 122,278 in 2022-23). The clerk advised there had been an increase in the tax base (tax paying homes) to 1265 from 1169 and when divided by the proposed precept figure, would mean a small net decrease in precept payment, for the parish council proportion of local council tax bills. The figures were circulated, considered and agreed.

**MOTION:** To agree the budget at £190,132 PROPOSED by Cllr Price SECONDED by Cllr Simpkins and AGREED

- iii. **Precept:** The figures as above were considered and agreed

**MOTION:** To agree a precept figure of £127,574 PROPOSED by Cllr Andrew SECONDED by Cllr Proctor and AGREED

- iv. **Payments to be Agreed:** The list of payments had been circulated as follows and there were no questions: -

Date	Invoice from	For	Net	Vat	Total
13/12/2022	Locked and Secure	Annual Data package 2023	£ 360.00	£ 72.00	£ 432.00
16/12/2022	Locked and Secure	Camera adjustment call out	£ 60.00	£ 12.00	£ 72.00
26/12/2022	Information Commissioner's Office	Annual Registration	£ 40.00		£ 40.00
28/12/2022	RTM Landscapes	Dec Landscaping	£ 1,028.13	£ 205.63	£ 1,233.76
30/12/2022	Anne Washington	Dec caretaking	£ 354.00		£ 354.00
30/12/2022	Marcus Young Landscapes	Dec bins and dog bins	£ 710.00	£ 142.00	£ 852.00
31/12/2022	Barbara Osborne Business Services	Payroll admin Oct-Dec 2022			£ 82.50
31/12/2022	Roy Courtman	Document Storage 6 months	£ 90.00	£ 18.00	£ 108.00
31/12/2022	Roy Courtman	Operation of SID 6 months	£ 480.00	£ 96.00	£ 576.00
02/01/2023	IDNet	Domain name renewal (dotGov)	£ 35.00	£ 7.00	£ 42.00
03/01/2023	AAES Electrical Services	Defib installation - Hartwell Road	£ 468.34	£ 93.66	
04/01/2023	Tove Landscaping	Dec Rec Ground Maintenance	£ 788.33	£ 157.67	£ 946.00
05/01/2023	Reimburse C Walmsley	Refreshments - Allots Open Morning	£ 7.94		£ 7.94
06/01/2023	SLCC	Annual Membership (updated from previous amount)	£ 236.00		£ 236.00
09/01/2023	G Merry	Dec Expenses (phone)	£ 8.88		£ 8.88
Late	Tara Davies	Dec pavilion/hall cleaning			£ -
09/01/2023	Proludic	Outdoor Gym Install	£47,256.14	£ 9,451.24	£56,707.38
<b>PAID -</b>					
16/12/2022	Amazon	CCTV Sign	£ 13.48	£ 2.69	£ 16.17
20/12/2022	Adobe	Subscription	£ 12.64	£ 2.53	£ 15.17

20/12/2022	Defib Store	Replacement pack	£ 217.99	£ 43.60	£ 261.59
22/12/2022	EON Next	Hall Elec - Nov	£ 72.16	£ 3.60	£ 75.76
23/12/2022	Amazon	Additional Defib Rescue Pack	£ 12.49	£ 2.50	£ 14.99
27/12/2022	G Merry	Dec Salary	████████	████████	████████
27/12/2022	HMRC	Dec tax and NI	████████	████████	████████
27/12/2022	LGPS	Dec pension	████████	████████	████████

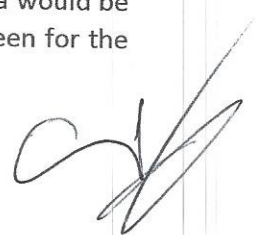
**MOTION:** To agree the payments as presented PROPOSED by Cllr Price SECONDED by Cllr Proctor and AGREED

### 23.008 Recreation Ground

- i. **General:** No concerns
- ii. **Outdoor Gym:** Cllr Andrew reported that people are using the gym and when the weather improves, there will be an event to promote it, with demonstrations on the equipment etc. It was agreed Cllr Andrew would send the clerk some information to put on the website and Facebook page.
- iii. **Rec. Ground Liaison Group:** Cllr Palmer advised that this group, with representatives of each team, plus 3 councillors, will have its first meeting on Monday 6<sup>th</sup> February at the Pavilion. The clerk requested any agenda items.

### 23.009 Village Projects

- i. **Flower Bed/Planter:** Cllr Simpkins had obtained 3 quotes with suitable designs and the clerk had circulated a summary of these with images. These were considered but it was felt that design 1, although more expensive, was more comprehensive and closer to the original intention than 2 and 3. This was discussed and agreed. Cllr Courtman requested that the material used for the noticeboard should be soft enough to push in pins and Cllr Simpkins agreed to find the best solution for this. Cllr Proctor suggested installing ducting for the cable for the Christmas tree lights and the clerk agreed to find out what permission may be needed.  
**MOTION:** To agree the appointment of Tove Landscapes @ £6238 to install the planter PROPOSED by Cllr Simpkins SECONDED by Cllr Courtman and AGREED.
- ii. **Request for CCTV camera on Long Street Road:** A member of the public had requested consideration for a CCTV camera on Long Street Road, aimed toward the Wheatfields Estate, as a measure to address dog fouling. Cllr Courtman advised that even in the unlikely event that permission could be obtained from Highways, the laws around GDPR would mean a Data Controller would need to be appointed, along with permission to use the data. Neither members of the public nor the PC would be able to carry out this role. On this basis the suggestion was not considered.
- iii. **Christmas Lights Issue:** Statements had been published at the time so most residents were aware of the reasons why the lights had not been installed. Cllr Palmer stated that he had spoken with Head of Highways before Christmas, who had agreed that mistakes had been made and that they had not informed the PC before cutting the power cables. He had offered to have the junction boxes reinstalled at the correct height, free of charge 'in the New Year'. It was agreed the clerk would chase this up.
- iv. **Events – D Day and the Coronation:** Cllr Andrew reported that it would be the 80<sup>th</sup> Anniversary of the D Day landings, on June 6<sup>th</sup> and it had been suggested that Beacons could be lit across the country. However, it had since been confirmed this was for 2024 and the idea would be considered next year. Cllr Andrew's team of volunteers were arranging a big screen for the



Coronation Event, on May 6<sup>th</sup>, to broadcast the proceedings live. A picnic on the Rec. was planned. supplemented by food vans etc. The hiring company required a deposit for the screen and this was agreed @ £2598 + VAT. It was discussed and agreed that the PC would pay for the screen, negating the need for the volunteers to raise sponsorship on this occasion.

- v. **Update on Transfer of Bloor Estate POS and Car Park:** There was no update but Cllr Proctor would follow this up.
- vi. **Public Art - Update from working Group:** The new Exacom system had indicated more than £200,000 of S106 money was available for 'Public Art' in Hanslope. Cllr Andrew had obtained the MKC Public Art Strategy Document. It was agreed she would work with Cllr Courtman to devise suitable project(s).

**23.010: S106 Projects:**

Cllr Palmer reported there had been no progress on the project for the Dr's Surgery. MKCC had advised that they were planning to appoint MK Community Action to devise and facilitate community and voluntary projects, on behalf of every parish, using the S106 money allocated for those parishes. Cllrs Palmer, Courtman and Andrew expressed strong concerns that this would override what existing organisations were already implementing and waste money allocated for those initiatives. The proposed appointment document showed no deliverables or measurements of performance and was vague on the proposed methodology. Additionally, CAMK had not come back to HPC councillors following a meeting in Hanslope, with any detail of what they were proposing for the village. It was agreed the clerk would devise a letter of objection to MK Planning Obligations and Cllr Andrew would supply some wording.

**23.0011: Allotments:**

Cllr Simpkins reported that the Open Day is on 14/1/23 from 10-12.00 and invited all to attend. There were currently 8 vacant plots.

**23.012: Date of Next Meeting:** February 13<sup>th</sup> 2023

Two handwritten signatures in black ink. The top signature is a cursive name, possibly 'C. Palmer', followed by a large, sweeping flourish. The bottom signature is also cursive and more compact, followed by a similar flourish.