

HANSLOPE PARISH COUNCIL, CASTLETHORPE ROAD, HANSLOPE, MK19 7LG.

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Minutes of the Meeting of Hanslope Parish Council, on Monday 12th June 2023 at 7pm at the Hanslope Community Hall, MK19 7LG.

MINUTES

Present:

Parish Councillors: -

D Courtman (Chairman)

A Andrew

F Scott

E Price

R Simpkins

A Geary

Clerk: G Merry

3 members of Public

22.068 Co-option of New councillor

MOTION: To agree the co-option of Mr Andrew Geary to Hanslope Parish Council PROPOSED by Cllr Price SECONDED by Cllr Andrew and AGREED

Cllr Geary signed the councillor acceptance and declaration of interest forms in presence of clerk.

22.069 Apologies: Apologies were received and accepted from Cllr Proctor. Cllrs Wardle and Andrews (MKCC Ward) were unable to attend and Cllr Andrew was representing the Ward Cllrs.

22.070 Minutes from previous meetings held 15th May 2022

MOTION: to approve the minutes of the last meeting, PROPOSED by Cllr Andrew SECONDED by Cllr Price and AGREED

22.071 Declarations of Interest: No items

22.072 Public Participation:

- i. A tennis coach was interested in starting some coaching sessions on the MUGA and this coincided with the Rec. Ground Liaison committee's wish to have the tennis net in place during tennis season.
- ii. The administrator of the village website reminded the council that she will be standing down from this and Cllr Andrew agreed to contact her with a view to progressing a new site. The clerk stated that the PC had paid for the domain/support renewal but agreed to check if the SSL certificate had been included in this payment.

22.073 Council

- i. **Clerk's Report:** May closed with income at £76,307 (56% of budget) and expenditure at £47,303 (35% of budget). Next month a Q1 balance sheet will be produced. The MKPA play sessions are now scheduled in for Tuesday afternoons and Thursday mornings during the school holidays and the surfacing for the car park has been scheduled for first week in September. Cllr training has been requested via the SLCC, whereby a session is held in house. It will be a beneficial to look at parish council processes and why things are done how they are done etc. It was agreed that a site meeting would be held on the car park to discuss the layout of the proposed parking spaces.
- ii. **Highways and crime updates, including items for drop-in session at MKCC on 30/6/23:** Cllr Courtman reported that the new SID is not working and the supplier will be contacted regarding a refund or replacement. TVP had requested the SID data with a view to identifying speeding hotspots and this had been sent. The May crime update had been circulated and Cllr



Courtman read this out. Cllr Andrew reported there are now 2 full-time police officers for this area, in addition to the PCSOs. She will attend the drop-in at MKCC on 30/6/23 and the following topics were agreed: Potholes and the potential hazard to drivers; flooding at the bottom of Forest Road; the height and siting of the first speed bump coming into the village on Castlethorpe Road; the lack of progress on the Christmas Lights. Re. the rural verges (attended by MKCC contractors), Cllr Geary pointed out that 'no mow May' was long over and the verges had still not been cut, affecting visibility at the splays. The need for a new sign on Forest Road and a replacement sign for Hingham Cross could be requested via the MKCC website and the clerk asked Cllr Courtman for exact locations.

- iii. **Neighbourhood Watch:** PCSO Huckle had brought a team from MK Neighbourhood Watch around Hanslope, with a view to recruiting people locally. Cllr Courtman suggested they are invited to the next PC meeting and it was agreed the clerk would contact PCSO Huckle first, to determine if there had been any interest.
- iv. **Speeding:** Cllr Andrew was still working on recruiting volunteers but asked that the costs of the equipment are put on the next agenda for approval.
- v. **Bylaws:** Cllr Proctor had circulated the standard bylaws for consideration. However, it was agreed these did not address the issues in Hanslope Rec. sufficiently. It was agreed the clerk would request sight of the Castlethorpe bylaws. A working party would then follow this up.
- vi. **Reports from Cllrs:** Cllr Andrew advised that the Wheatfield's estate is due to be transferred to the PC by the end of the year, under similar arrangements to Hanslope Fields. Cllr Scott stated there had been significant parking in and around the Rec. Ground on Saturday 20/5/23 and would send images to the clerk.

23.074 Planning

i. New Planning Applications: The following new applications were considered and it was agreed, no comments were needed:

23/00747/HO U	63A Hartwell Road Hanslope MK19 7BY	Erection of a wooden shed to the rear garden	08/06/2023	No comments
23/00414/HO U	38 Long Street Road, MK19 7BW	Single storey rear extension	17/04/2023	No comments

Application 22/03045/FUL (Leamington Farm) was discussed re. whether the applicant would appeal. Cllr Courtman agreed to make some enquiries. Cllr Andrew clarified that the enforcement matter re. Hales Folly Farm was the applicant challenging whether the developer had adhered to regulations at the boundary of their property.

MOTION: To agree responses to applications, as above PROPOSED by Cllr Price SECONDED by Cllr Courtman and AGREED

ii. The 'Globe' Appeal: Former Cllr Mrs. Cass had produced a letter detailing the original reasons for objection but enhancing these with recent knowledge. This had been circulated and discussed. Minor revisions were agreed and it was agreed the clerk would send the letter to the Inspectorate.

MOTION: To agree the parish council's submission as above PROPOSED by Cllr Andrew SECONDED by Cllr Price and AGREED.

iii. Revision of Neighbourhood Plan: Cllr Price stated that the group will meet again in June.

23.075 Finance

- i. **Reconciliations and Financial Situation Report:** Cllr Price had checked the reconciliation reports to 31/05/23 and all accounts balanced. The Accounts by Budget had been circulated

and there were no questions.

- ii. **Payments to be Agreed:** The Community Orchard group had applied for a grant to support their legal costs and the application had been circulated. The clerk advised that £5K had been earmarked for this project and it was discussed and agreed to award the grant. The list of payments had been circulated as follows:

Date	Invoice from	For	Net	Vat	Total
30/04/2023	P and G Merry	Reimburse Toilet signs	£ 13.55		£ 13.55
30/05/2023	RTM Landscaping	May Landscaping	£ 2,077.51	£ 415.50	£ 2,493.01
30/05/2023	Wave (Anglian Water Business)	Allotments water account	£ 105.09		£ 105.09
01/06/2023	Marcus Young Landscapes	May bins and dog bins	£ 674.30	£ 134.86	£ 809.16
02/06/2023	Almar Printers	Printing – NP	£ 84.52	£ 16.91	£ 101.43
03/06/2023	Anne Washington	May caretaking	£ 480.00		£ 480.00
03/06/2023	Tove Landscapes	May Landscaping	£ 788.33	£ 157.67	£ 946.00
08/06/2023	Brinnick Locksmiths	Re pin padlock to field gate and supply key card and keys	£ 42.92	£ 8.58	£ 51.50
Expected	Tara Davies	May pavilion/hall cleaning			£ -
11/06/2023	G Merry	May Expenses	£ 8.87		£ 8.87
Grant Application					
June	Hanslope Community Orchard	Solicitor's fees conduct appropriate searches, draw up & hold a copy of the 50-year lease.	£ 2,500.00		£ 2,500.00
PAID -					£ -
19/05/2023	Adobe	Subscription	£ 12.64	£ 2.53	£ 15.17
18/05/2023	British Gas	Pavilion Gas Apr-May	£ 321.99	£ 16.10	£ 338.09
19/05/2023	British Gas	Hall Elec April-May	£ 97.96	£ 4.90	£ 102.86
22/05/2023	British Gas	Pavilion Elec - Mar-May	£ 127.17	£ 6.36	£ 133.53
30/05/2023	BT	May Phoneline	£ 57.15	£ 11.43	£ 68.58
30/05/2023	G Merry	May Salary			
30/05/2023	HMRC	May tax and NI			
30/05/2023	LGPS	May pension			
30/05/2023	British Gas	Pavilion Gas - April-May	£ 331.23	£ 16.56	£ 347.79
30/05/2023	Brinnick Locksmith	Change Lock on Kitchen	£ 118.33	£ 23.67	£ 142.00
30/05/2023	SWCAA	3 x allotment memberships	£ 10.50		£ 10.50
05/05/2023	Smiths recycling Ltd	Advance payment for skip for allotments	£ 275.00	£ 55.00	£ 330.00
09/05/2023	MoSounds	Balance payment for big screen	£ 2,597.50	£ 519.50	£ 3,117.00
03/06/2023	Timpsons	New keys	£ 24.00		£ 24.00
02/06/2023	EON Next	Closing balance - 2022 - Hall Elec	£ 219.19	£10.96	£ 230.15

MOTION: To agree the payments as presented, PROPOSED by Cllr Andrew SECONDED by Cllr Price and



AGREED

23.076 Recreation Ground

- i. **Issues with the pavilion and the way forward:** There had been several issues with the sports club's use of the pavilion, culminating in one incident where the building had been left open overnight. The clerk had changed the lock as a measure to protect the property and a temporary system had been implanted where users collect a key and return it after matches. The clerk's report on this had been circulated and it was discussed and agreed that the clubs could revert to key-holding, on the condition that they re-sign the Terms and Conditions document and complete a tick list of checks upon leaving the building.
MOTION: To agree the way forward as above PROPOSED by Cllr Andrew SECONDED by Cllr Simpkins and AGREED.
- ii. **Development of Community Hall:** A working group of Cllrs Simpkins, Courtman and the clerk had met to consider short-term needs and proposed that the cupboard created from installation of the disabled toilet, would have shelves installed and be offered to groups for storage. New tables and a storage trolley would also be purchased and both measures were agreed. In the longer term, the cupboards at the far end could be re-sited and added to.
- iii. **Car Park Surfacing:** The contractor had advised an increase in cost by £1,050 to £14,705.75 and this was agreed.
MOTION: To agree the increased cost, PROPOSED By Cllr Andrew SECONDED by Cllr Scott and AGREED.
- iv. **Tennis Coaching:** If the tennis sessions start up, a charge of £6/hour was agreed, in line with the charge to the bootcamp sessions.
- v. **Weekly Equipment Checks:** The clerk circulated the rota and asked people to sign up to the end of the summer period. Cllr Andrew questioned the need and suggested evidence of checking would not mitigate against any potential claim. The clerk advised this measure had been the auditor's recommendation and this was discussed. The clerk agreed to speak to both the insurers and the auditor.

23.077 Village Projects

- i. **Painting of Bus Shelters:** 3 quotes had been obtained and circulated. There was some disparity in the quotes and Cllr Scott questioned whether the clerk had given exactly the same specification to each contractor. The clerk gave assurances that she had and read from her messages. There was discussion as to whether a decision could be taken and it was then agreed to award the job to contractor 1 @ £810 to include repairs to the fascias and guttering.
MOTION: To consider quotes and agree the supplier as above PROPOSED by Cllr Geary SECONDED by Cllr Andrew and AGREED @ £810.
- ii. **Update on Handover of Bloor's Land:** Cllr Simpkins advised a new date of 28/6/23 for himself and Cllr Proctor to meet with Bloors and inspect the site, with a view to setting a handover date. The clerk stated she is receiving complaints from the residents about the state of open areas, grass cutting, ground maintenance and playground maintenance. She expressed concern that any handover date must take into account that currently no contract is in place for landscaping, or any maintenance, and this would take time to implement. The growing season should also be taken into account, if handover is scheduled prior to Autumn. Cllr Simpkins stated that no date would be set without contracts being in place. The time between 28/6/23 and eventual handover would be when contracts would be implemented, starting with obtaining a guide price for any interim period from the contractor, then consideration of further quotes. The clerk stated that both this handover

and also the Wheatfield's handover, should not be scheduled before the PC is ready and this was agreed.

MOTION: To agree to meet maintenance costs if handover is before the March 2024 contract start date – NOT CALLED

- iii. **Christmas Lights:** There was no update from MKCC and it was agreed the clerk would ask again, copying in Cllr Andrew.

23.078 S106 Projects:

- i. **Updates:** Cllr Courtman suggested revisiting the idea of public art, as a measure to enhance the dilapidated state of the hoarding, in front of the old bus garage. It was agreed a proposal for this was needed. The clerk advised that she had submitted the application for the Dr's Surgery project, on behalf of the steering committee.
- ii. **Working party for development of Longer-term Plan:** Cllr Scott advised that the working party needed to meet to look at Exacom and progress this.

23.079 Allotments – any updates: Cllr Simpkins advised there are rats at the site and it was agreed the clerk would organise pest control to attend.

23.080 Date of Next Meeting: 10th July 2023 at 7pm

Signed: Date:

