

HANSLOPE PARISH COUNCIL

 **07383 091319**

 **clerk@hanslopeparishcouncil.gov.uk**

You are hereby summoned to attend a meeting of The Allotment Committee of Hanslope Parish Council on Thursday 13th July 2023 at 2pm, at Hanslope Pavilion, Castlethorpe Road, MK19 7LG.

AGENDA

23.020 Appointment of chairman for next 4-year term

MOTION: To agree a chairman for the committee

23.021 Apologies

23.022 Declarations of interest

23.023 Minutes of the last meeting

MOTION: To agree the minutes of the meeting held April 13th 2023

23.024 Public Participation: *Members of the public may be invited to comment on items on this agenda, at the Chairman's discretion*

23.025 Admin

- i. Vacancies/waiting list and payments check
- ii. Review of Allotment Rules

MOTION: To agree any changes to the rules/wording

- iii. Rents – 5 years of 10p increase/pole/year is up (2018) – now at £1.60/pole.

MOTION: To set an agreed rent from 2024

- iv. Tool hire procedure: Booking system and updating tool hire documents
- v. Progress on CAD

23.026 Maintenance

- i. Maintenance of machines and purchase of brush cutter

MOTION: To agree to investigate purchase of brush cutter

- ii. Communal spaces and plots
- iii. 'Back' Fence and gates

MOTION: To agree a course of action

- iv. Any other maintenance issues/clearance requirements etc.

MOTION: To agree actions and any jobs for the contractor

23.027 Plot Inspections/issues with plots

- i Plot Inspections

MOTION: To agree any letters to tenants or potential evictions needed

- ii Rule breaches

- General
- Flags

MOTION: To agree a view re. flags at the allotments, to be recommended to full council.

iii Rats

iv General issues or follow up actions from previous.

23.028 Date of next meeting

Gillian Merry
Clerk/RFO
07/07/23

Members of the public are welcome to attend all parish council and committee meetings.