

HANSLOPE PARISH COUNCIL, CASTLETHORPE ROAD, HANSLOPE, MK19 7LG.

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**Minutes of the Meeting of Hanslope Parish Council, on Monday 11th December 2023,
7pm at the Hanslope Community Hall, MK19 7LG.**

MINUTES

Present:

D Courtman (Chairman)

A Andrew

W Pacheco

A Geary

C Wardle (Ward Cllr)

Clerk: G Merry

E Price

R Simpkins

R Wallond

A Flatley

1 member of Public

MOTION: To exclude the public for item 23.152, in accordance with the Public Bodies (Admission to Meetings) Act 1960. Item to be taken at end of meeting – PROPOSED by Cllr Courtman SECONDED by Cllr Simpkins and AGREED

23.139 Co-option

MOTION: To agree to co-opt Mr Andrew Flatley onto the council PROPOSED by Cllr Andrew SECONDED by Cllr Wallond and AGREED

23.140 Apologies: No apologies

23.141 Minutes from previous meetings held 13th November 2023

MOTION: To approve the minutes of the meeting PROPOSED by Cllr Price SECONDED by Cllr Simpkins and AGREED

23.142 Declarations of Interest: No items

23.143 Public Participation: No items

23.144 Council

- i. **Clerk's Report:** November closed with Income for the year to-date at £145,489 (107%) of budget & expenditure at £136,063 (100% of budget). Although some budgets appear overspent, £28,000 is from EMRs but the expenditure is accounted for in the budget management reports. It is to be remembered that £54,000 was set aside in the annual budget for the year, to be spent from EMRs, therefore approx. half of that has been spent. The clerk also reminded everyone that only the clerk can authorise orders for work, and to ensure anything that has been discussed with contractors, then comes through the clerk. Cllrs were thanked for their work and the support given to the clerk, the council and the village through the year.
- ii. **Clarion/Village Newsletter:** Cllr Andrew handed out mock-up copies of the proposed magazine, the Hanslope Herald and these were checked and discussed. An increased number of homes meant increased printing costs and these were agreed @ £714. Cllr Andrew asked for final amendments by 12/12/23 and hoped to have the magazine to all homes before Christmas. She was thanked for her hard work on this.
- iii. **Village Website:** No update.



- iv. **Highways and crime updates:** With the delay appointing a new PCSO, there was no crime report. The new PCSO has been asked to make contact and it is hoped the local police forum can be reinstated in the new year. The clerk asked for consideration for new grit bins for the Hayfields estate and advised that these would cost approx. £140 each, for MKCC to install. Hayfields had requested 5 and had advised locations. It was discussed and agreed to order the 5 bins @ approx. £700. Cllr Andrew advised that MKCC have now allocated a budget to address the flooding issue in Forest Road.
- v. **Speeding:** CSW: Cllr Wallond reported that the group were now doing reduced hours for the Christmas period. The group were thanked and would all receive cards with thanks from the PC. The 1st step of the process for implementing a 20mph limit, was to gather local opinion and Cllr Wallond had prepared a short survey to go in the new village magazine. This should generate a useful snapshot of local views, following which Cllr Wallond will liaise with MKCC's Road Safety Officer. Cllr Courtman felt that speeding is not as big an issue in the village centre as it is on the approach roads. Cllr Wallond requested that all consider joining a small working party to work on this initiative. SIDs: Cllr Courtman went through the SID data and this will be published on the PC website.
- vi. **Enforcement Contract - update:** The clerk had circulated a monthly report from Kingdom LA, stating the times the officer had worked and detailing any incidents, which had been few. Cllr Andrew had received no update yet from MKCC's Shaun Greig, as to how the officer may be permitted to issue FPNs.
- vii. **Engagement with MKCC New City Plan:** Cllr Andrew sits on MKCC's Housing, Planning & Placemaking Scrutiny Committee and had asked them for dates and deadlines. The first borough-wide call for sites was complete and the results of this are expected in Jan/Feb 2024. Cllr Andrew had suggested a combined village's 'Ward' meeting with all 5 villages coming together to identify sites for the Ward as a whole. There were still 24,000 homes to be built in MKCC and Cllr Andrew will be working towards MKCC attending this proposed meeting, potentially on 29/1/24. The clerk pointed out there is a Rec. Ground Liaison meeting on this date. Cllr Geary advised that Plan MK is now out-of-date which may result in inspectors allowing more appeals etc. as the previous criteria may no longer apply.
- viii. **Reports from Cllrs:** Cllr Andrew is chasing up enforcement cases.

23.145 Planning

i. New Planning Applications – Nov/Dec: The following new applications were considered. Agreed actions as per last column:

Ref. No.	Location	For	Comment by	PC Decision
23/02472/ HOU	14 High Street, Hanslope, MK19 7BL	Erection of a new rear extension with roof light and removal of conservatory, demolition of garage & erection of new garage.	12/12/2023	No Comment
23/02473/ LBC	14 High Street, Hanslope, MK19 7BL	Listed Building Consent for: Erection of a new rear extension with roof light and removal of conservatory, demolition of garage & erection of new garage.	12/12/2023	No Comment
23/02659/ EIASCR	Salcey Green Farm Forest Road, Hanslope MK19 7DE	Screening request under the Environmental Impact Assessment (EIA) Regulations 2017 relating to the erection of a Proposed 5MW Solar PV Scheme and all Associated Works	28/12/2023	Write in support of screening proposed
23/02715/ HOU	6 Western Drive Hanslope, MK19 7LD	Demolition of existing garage and erection of new outbuilding for gym, office, and storage	04/01/2024	Defer
23/02681/ COU	Salcey Green Farm Forest Road Hanslope MK19 7DE	Change of Use of existing agricultural building to B2 (general industrial) Use	07/01/2023	No Comment

Signature

MOTION: To agree responses to applications, as above PROPOSED by Cllr Price, SECONDED by Cllr Andrew and AGREED

ii. Enforcement matters and breaches within the conservation area: The clerk agreed to chase the conservation officer re. installation of a sign on MKCC land adjacent to The Cock.

iii. Revision of Neighbourhood Plan - update: The clerk had collated and typed the feedback from 2 village consultation events and these could now be circulated. The steering group will meet on 19/12/23 with the consultants in attendance, with a view to finalising the submission. The clerk confirmed there is money in the budget for this and asked for approx. amounts. This plan will be a 'revision' only, so will not go to referendum. A new plan will need to be started in 2024 to take into account the MK New City Plan and any further NPPF changes.

23.146 Finance

i. Reconciliations and Financial Situation Report: With budgets appearing overspent (although the money is actually coming from reserves), the clerk advised the following budget virements:

- £14,000 to the Pavilion and Hall budgets
 - £30,000 to Village Projects
 - £10,000 to General admin/office
- Totalling £54,000.

These will show as new budget amounts from next month. This was discussed and agreed.

ii. Budget 2023-24: The clerk circulated the 3rd draft of the proposed budget for 2024-25, totaling planned expenditure @ £216,276. With income projected @ £62,489, this would indicate a proposed precept demand of £153,787. With the tax base increase of 49 homes to 1314, this would indicate an approx. increase per average Band D property, of £14.45/year. Approx. a 14.5% increase, for the parish council portion of local tax bills. The reasons for the increase were considered and discussed at length (i.e. increase in costs due to inflation, planned expenditure on enforcement and an increase to the clerk's hours).

MOTION: To agree the programme and budget for £2024-2025 at £216,276 PROPOSED by Cllr Geary SECONDED by Cllr Price and AGREED

iii. Precept: In consideration of the figures above, the precept demand was agreed.

MOTION: To agree the precept demand for 2024-2025 at £153,787 PROPOSED by Cllr Geary SECONDED by Cllr Price and AGREED.

iv. Payments to be Agreed: The list of payments had been circulated as follows:

	Invoice from	For	Net	Vat	Total
29/11/2023	Simon Bates	Weed spray - full village	£ 800.00		£ 800.00
30/11/2023	Tara Davies	Hall and Pavilion cleaning - Nov	£ 187.50		£ 187.50
30/11/2023	Anne Washington	Caretaking - Nov	£ 602.00		£ 602.00
30/11/2023	Kingdon LA Support Ltd	Enforcement contract - Nov	£ 1,800.25	£ 360.05	£ 2,160.30
03/12/2023	Tina Charteress	Interim Internal Audit	£ 200.00		£ 200.00
01/12/2023	Tove Landscapes	Winter works - Rec Ground - month 3	£ 798.00	£ 159.60	£ 957.60
01/12/2023	Tove Landscapes	Lincoln Court hedge trim	£ 200.00	£ 40.00	£ 240.00
01/12/2023	Marcus Young Landscapes	Nov bins and dog bins	£ 660.55	£ 132.11	£ 792.66
01/12/2023	SLCC	Membership Subs 2024	£ 229.00		£ 229.00
11/12/2023	G Merry	Phone - Oct and Nov			£ 30.55
Expected	All Round Property	Installation of bench by gym equipment	£ 100.00		£ 100.00

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INVOICES PAID					£	-
17/11/2023	MKALC	1 delegate to Planning Conference	£	30.00		£ 30.00
19/11/2023	Adobe	Subs	£	16.64	£ 3.33	£ 19.97
19/11/2023	Hugo Fox	Website hosting	£	9.99	£ 2.00	£ 11.99
20/11/2023	British Gas	Hall - Elec - Oct-Nov	£	55.30	£ 2.76	£ 58.06
21/11/2023	Amazon	MUGA Signs - no dogs	£	21.20	£ 4.24	£ 25.44
23/11/2023	British Gas	Pavilion - Elec - Oct-Nov	£	157.88	£ 7.89	£ 165.77
27/11/2023	G Merry	Nov Salary	£	1,502.02		£ 1,502.02
27/11/2023	HMRC	Nov tax and NI	£	328.74		£ 328.74
27/11/2023	Bucks Pensions	Nov LGPS		521.33		£ 521.33
29/11/2023	British Gas	Pavilion - Gas - Oct-Nov	£	144.69	£ 7.23	£ 151.92
30/11/2023	BT	Phoneline & broadband	£	57.15	£ 11.43	£ 68.58
30/11/2023	Amazon	Floor cleaner	£	10.82	£ 2.17	£ 12.99
30/11/2023	Amazon	Bleach	£	12.16	£ 2.43	£ 14.59
30/11/2023	Amazon	Printer ink		17.53	£ 3.51	£ 21.04
30/11/2023	Amazon	Toilet blocks		20.13	£ 4.03	£ 24.16
30/11/2023	Amazon	Toilet blocks		19.68	£ 3.94	£ 23.62
30/11/2023	Amazon	Toilet duck	£	9.72	£ 1.95	£ 11.67
01/12/2023	Amazon	Toilet rolls	£	14.99	£ 3.00	£ 17.99

MOTION: To agree the payments as presented, PROPOSED by Cllr Pacheco SECONDED by Cllr Andrew and AGREED

23.147 Recreation Ground

- i. **Weekly Inspections:** The clerk enquired after the weekly inspection reports and Cllr Pacheco agreed to follow this up.
- ii. **Damage to Item of Gym Equipment:** The clerk reported a piece of gym equipment had been vandalised and is now taped off. The suppliers had quoted for a replacement which had been ordered and the insurance company had already made a payment.
- iii. **Gigaclear free Wi-Fi Offer:** Gigaclear had supplied a contract which did not take into account this council's conditions. The clerk had requested amendments and Gigaclear has responded by withdrawing their offer.
- iv. **Development of Community Hall:** Two quotes for the roof repairs had been received and circulated and these were discussed. It was agreed to order the work from village company Better Roofing .

MOTION: To agree as above @ £496.65+vat, PROPOSED by Cllr Geary SECONDED by Cllr Pacheco and AGREED.

23.148 Village Projects

- i. **Update on Handover of Bloor's Land:** Cllr Simpkins reported that Bloors had agreed to address the remaining snagging issues by Jan/Feb and were hoping for completion of transfer by Spring.
- ii. **Adoption of Public Open Spaces on New Estates - Futureproofing:** The clerk suggested that going forward, the PC will be asked to adopt the P.O.S. on more new developments. If the PC opted not to take this on, there will be a two-tier system in the village. The clerk felt that between herself and council, the current contracts were well-managed and council should consider a policy of adoption, to ensure both consistency and that local services will be locally managed. Commuted sums from the developers are contractually obligated and with careful financial management over time e.g. increasing the precept gradually to coincide with the using-up of the commuted sums, the costs could be projected and managed. There was general agreement for this approach. Cllr Andrew advised that Hayfields had already applied for adoption and there were potentially some smaller, historical developments in the village which may require adoption.
- iii. **Christmas Lights:** The lights were up and working but several strands had been found to be faulty.

Dyke

Cllr Courtman proposed devising a new design for next year and the clerk had allocated some funding into the budget. It was agreed to address this early in 2024 and the clerk asked for volunteers for a working party.

23.149 S106 Projects:

- i. **Public Art Proposal:** The mural proposal had been turned down by MKCC on the grounds that the site was privately-owned. A re-application had been invited if this could be overcome and it was agreed to develop the idea of removable installation, that could be relocated in the event the site was ever developed. The clerk advised councilors to view the mural at Redhouse Park and agreed to talk to the team who installed it. As an interim measure it was agreed to ask the owner if volunteers from the village and the PC could tidy up the boarding as an improvement to the current state of the site.
- ii. **Dr's Surgery:** The planning application had been submitted and was now live. Once permission was secured, Cllr Andrew and the team would work on the S106 application.
- iii. **Solar Panels:** Cllr Simpkins now has 3 quotes and has used this to develop a specification for the project. The clerk will circulate this to the same companies, now that the requirements are defined, with a view to obtaining prices.
- iv. **Working party for development of Longer-term Plan:** No progress.

23.150 Allotment updates: No updates

23.151 Date of Next Meeting: 8th January 2024 at 7pm

The clerk left the meeting at 9pm

23.152 Clerk's Hours

MOTION: To agree the proposal to increase the clerk's hours to 100/month from April 1st 2024 was
AGREED

Signed:

D. Courtman

Date:

8/1/24