

HANSLOPE PARISH COUNCIL, CASTLETHORPE ROAD, HANSLOPE, MK19 7LG.

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**Minutes of the Meeting of Hanslope Parish Council, on Monday 10th July 2023 at 7pm
at the Hanslope Community Hall, MK19 7LG.**

MINUTES

Present:

Parish Councillors: -

D Courtman (Chairman)

A Andrew

A Geary

R Wallond

A Shaw

E Price

R Simpkins

S Proctor

W Pacheco

Cllr L Andrews (MKCC Ward Cllr)

Clerk: G Merry

6 members of Public

23.081 Co-option of new parish councillors

MOTION: To agree the co-option of Mr Richard Wallond, Mr Waldo Pacheco and Mr Adrian Shaw to Hanslope Parish Council PROPOSED by Cllr Price SECONDED by Cllr Andrew and AGREED
Cllrs Wallond, Pacheco and Shaw signed the councillor acceptance and declaration of interest forms in presence of clerk.

23.082 Apologies: No apologies

23.083 Minutes from previous meetings held 12th June 2023

MOTION: to approve the minutes of the last meeting, PROPOSED by Cllr Simpkins SECONDED by Cllr Price and AGREED

23.084 Declarations of Interest: No items

23.085 Public Participation:

- i. A member of the public spoke in depth re. planning application 23/00889/OUT and outlined a list of material considerations for the council to consider, with regard to objecting to the application. The statement was supported by other members of the public present.
- ii. A member of the public enquired whether S106 monies set aside for Healthcare provision had been spent on this. Cllr Price responded that the funding is not automatically spent and has to be applied for. In this case the applicant would need to be the Medical Practice. However, an application has been submitted, with the support of the parish council, for an extension to the practice to accommodate a 24-hour dispensary.
- iii. It was reported that 3 signs had been knocked down on the corner of Castlethorpe Road and Long Street Road.
- iv. It was reported there were several overgrown hedges in the village, currently encroaching over the footway. Cllr Courtman responded that the clerk can write to the resident and remind them of their obligation to keep the footway clear.

23.086 Council

- i. **Clerk's Report:** Income for the year to date stands at £77,214 (57% budget) and expenditure stands at £58,824 (43% of budget). The new members, bringing the PC up to the required level of 9, were welcomed. Declaration of interest documents are a legal requirement and are

published on the PC website and MKCC also require copies. Cllrs were reminded to declare any interests in matters coming up on any agenda. The clerk reminded members to check their council emails regularly and respond where a response is required. Dedicated .gov emails will be issued to new councillors in due course. An internal contact list has been circulated and members were asked to confirm whether they are happy for these to be published. The clerk also confirmed that she works in the mornings. Cllr Courtman advised that only the clerk should post on social media, on behalf of the council.

- ii. **Councillor Training: Cost and dates:** The clerk had contacted Bruce Poole from the SLCC who will come to Hanslope and conduct a training session @ £300 plus expenses. This was discussed and agreed and a date of 18/9/23 was agreed, 6-9pm. All to attend.
MOTION: To agree the cost of bespoke training @ £300 plus expenses (mileage/accommodationTBC) Proposed by Cllr Geary SECONDED by Cllr Pacheco and AGREED
- iii. **Working Parties:** The clerk circulated the list and recommended the new councilors to consider where they might like to be involved. It was agreed the Planning working group did not need extra people and Cllr Pacheco will join the Rec. Ground working party.
- iv. **Highways and crime updates:** Cllr Courtman reported that the local police report for June has been circulated and potholes had been fixed in the village on 10/7/23. There was concern that the new bin lorries may not get down the narrower village streets but Cllr Andrew stated they were actually smaller than previous. Concern was expressed vehicles were still having difficulty turning at the junction of Castlethorpe and Long Street Road. Signs had been knocked down and Cllr Courtman reminded everyone that the PC had asked Highways not to change from the previous roundabout and had warned this may happen.
- v. **Speeding:** The new SID has been serviced and is working well. The data is now indicating that a combination of the speed bumps, white village gates and use of the SID, is resulting in a reduction in speeding. However, areas with no speed bumps, e.g. Park Road, were still showing excessive speeds. It was discussed and agreed that the clerk would research prices for 2 new SIDs. Cllr Andrew outlined how Community Speedwatch works and Cllr Wallond expressed an interest in progressing this. The cost of the new Sentinel device plus pack will be £548.28 and it was agreed to purchase this.
MOTION: To approve the cost of the Sentinel device/pack PROPOSED by Cllr Andrew SECONDED by Cllr Courtman and AGREED
- vi. **Bylaws:** The clerk had circulated some sample bylaws and it was noted these seem to take the same format. The format can be copied with the addition of some clauses re. dogs but the process is still statutory and likely to be drawn-out. It was discussed and agreed that the private enforcement idea previously proposed, could still be implemented in the meantime, as this had less to do with issuing FPNs and more to do with education and conversations with the public. The proposal had been circulated and it was agreed to move straight towards contracting the suggested company - Kingdom Security. A meeting will be set up with Cllr Andrew and the clerk attending. It was agreed to amend the motion to reflect the resolution to move straight to taking steps to contract the enforcement company.
MOTION: To agree as above, to meet with Kingdom Security with a view to starting a 3-month trial. Cllr Proctor asked for a recorded vote:
Cllr Proctor – NO, Cllr Simpkins – Yes, Cllr Geary – Yes, Cllr Price – Yes, Cllr Wallond – Yes, Cllr Andrew – Yes, Cllr Pacheco – Yes, Cllr Courtman – Yes, Cllr Shaw – Yes. MOTION AGREED.
- vii. **Land Registration – land in front of pond:** Cllr Proctor outlined the PC's policy of registering assets in the village to secure them for the parish. The PC had already registered the land the

pond itself but not the adjacent sections of land which were currently unregistered. The application to the Land Registry is underway and it had been agreed that Cllr Courtman would sign the statutory declaration. The matter is with the PC's lawyers and the documents are awaited.

- viii. **Reports from Cllrs:** Cllrs Simpkins and Proctor had met with representatives from Bloors and drawn up a snagging list to be addressed, before transfer to the parish council is possible. Bloors had agreed this and were suggesting a timeframe of late Autumn this year for handover. The clerk expressed concern that MKCC's Landscaping Officer had stated the 12-month statutory timeframe for transfer would need to take place but Cllr Simpkins felt this could be overcome, as the snagging issues were already being progressed. Cllr Simpkins also reported on a meeting between himself, the clerk and officers from MKCC's Landscaping department re. the proposed play area for Lincoln Court green space. MKCC will draw up a design which can be presented to the PC and local consultation will need to take place before anything can be agreed.

23.087 Planning

i. New Planning Applications: The following new applications were considered and actions agreed:

PLANNING REF.	LOCATION	DETAILS	DEADLINE	ACTIONS AGREED
23/00889/OUT	At: 65 Newport Road Hanslope MK19 7ND	Outline application for 5 dwellings (4 net new dwellings) at No.65 and on land to the rear of No.65, including demolition of the existing dwelling and all ancillary buildings.	12/07/2023- EXTENSION TO 19/7/23 REQUESTED/AGREED	Objections discussed and agreed. (After Note: Submitted on 13/7/23 - clerk)
23/01252/FUL	Salcey Green Farm, Forest Road Hanslope MK19 7DE	Erection of a Proposed 5MW Solar PV Scheme and all Associated Works	12/07/2023	Agreed to request suitable traffic mngt plan (Cllr Proctor)
Enforcement Cases				
23/00158/ENF	Hanslope Primary School Long Street Road	Alleged breach All weather pitch being let to external groups for public recreation facility	Rec'd 22/5/23	No action
23/00185/ENF	Hales Folly Farm Long Street Road	Level of the land significantly increased on adjacent site, significant amount of spoil to the top of the mound, extended it across a wider area	Rec'd 09/06/2023	No action
23/00207/ENF	11, Knibb Drive	Running an aesthetic clinic from garage	Rec/d 20/6/23	No action
Not officially reported	Gold Street, MK19 7LN	A frame signs on verges for printing company - in conservation area.		To write desist letter - agreed 10/7/23

Re. 23/00889/OUT, it was agreed to send an updated version of the previous objections for this site and the planning working group had circulated the proposed wording ahead of the meeting. This would be published on the planning portal if any residents wished to use the wording for their own objections. Cllr Proctor made the point that the PC is only a statutory consultee and has no decision-making powers on planning applications. Re. 23/01252/FUL, it was agreed that the PC will continue to broadly support solar power. However, concern was expressed over where the grid connection would be for this site and also that Highways had already raised significant objections. It was agreed the Council would ask for traffic management plan, should the application be approved. Cllr Price asked re. the process for any applications coming in before the September meeting and the clerk responded that where the working group might be recommending comments/objections, an extraordinary meeting would be needed to agree any actions.

MOTION: To agree responses to applications, as above PROPOSED by Cllr Price SECONDED by Cllr Andrew and AGREED

ii. The 'Globe' Appeal: The agents had submitted a rebuttal to the PC's comments. The outcome is awaited.

iii. The West Northants Application WNC\2022\1741\EIA – Furtho Pits: The pressure group '3000 more lorries' had written asked for support for their proposed legal challenge. The application was discussed and it was agreed that if WNC are minded to approve it, a request would be made for a significant upgrade to the A508 junction with Yardley Road. Cllr Geary agreed to submit ~~comments~~ **objection** to this effect and supporting the neighbouring parish's objections.

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MOTION: To agree the above course of action PROPOSED by Cllr Geary SECONDED by Cllr Price and AGREED.

iv. Revision of Neighbourhood Plan - update: Cllr Price stated that the group held a zoom meeting on 28/6/23 and tasks had been allocated. The meeting notes had been circulated and published on the website.

23.088 Finance

i. Reconciliations and Financial Situation Report: Cllr Price had checked the reconciliation reports to 30/06/23 and all accounts balanced. The Accounts by Budget had been circulated, along with the Quarter 1 balance sheet and there were no questions. The clerk had also circulated an updated Earmarked Reserves Account and suggested the amount previously earmarked for Rec. Ground Accessibility measures could be reallocated to the agreed improvements to the community hall. This was agreed.

ii. New RBS Accounting package: With the council going over the £200K threshold for 2 years running and projected for this to be the 3rd year, there was now a requirement to switch from Receipts and Payments accounting to Income and Expenditure. Rialtas had indicated this would require use of a different accounts system and for them to transfer the data and provide training, would be £535 + VAT. This was discussed and agreed.

MOTION: To agree the purchase of the new package at £535 PROPOSED by Cllr Andrew SECONDED by Cllr Simpkins and AGREED.

iii. August payments: The clerk requested delegated authority to pay regular and previously agreed invoices in August. This was discussed and agreed.

MOTION: To agree delegated responsibility to the clerk to pay previously agreed expenditure and regular contractors, PROPOSED by Cllr Price SECONDED by Cllr Geary and AGREED

iv. Payments to be Agreed: The list of payments had been circulated as follows:

Date	Invoice from	For	Net	Vat	Total
16/06/2023	Apple MK	SSL Cert for hanslope.org	£ 45.00	0	£ 45.00
22/06/2023	MK Play Association	7 x play sessions over summer	£ 3,900.00	£ -	£ 3,900.00
28/06/2023	RTM Landscaping	June Landscaping	£ 2,077.51	£ 415.50	£ 2,493.01
28/06/2023	D English (All Round Property)	Repairs to downpipes, install noticeboard, repair to shower, install key safe and clear fallen branches Long St.	£ 100.00	£ -	£ 100.00
30/06/2023	Barbara Osborne Business Services	Payroll Apr-June	£ 85.50	£ -	£ 85.50
30/06/2023	Roy Courtman	Document storage	£ 45.00	£ 9.00	£ 54.00
30/06/2023	Roy Courtman	Operation of SID	£ 240.00	£ 48.00	£ 288.00
01/07/2023	Marcus Young	June bins and dog bins	£ 781.00	£ 156.20	£ 937.20

	Landscapes				
02/07/2023	Anne Washington	June caretaking	£ 360.00		£ 360.00
02/07/2023	Tove Landscapes	June Landscaping	£ 788.33	£ 157.67	£ 946.00
03/07/2023	Mick Long Decorator	Painting 3 x bus shelter plus repairs to facias and downpipes	£ 920.53	£ -	£ 920.53
07/07/2023	Jackie Cass	Administration for NP Steering Committee	£ 228.90		£ 228.90
Expected	Tara Davies	June pavilion/hall cleaning			£ -
10/07/2023	G Merry	June Expenses	£ 11.04		£ 11.04
Expected	Terry Fricker	Pest control – allotments			£ -
Grant Applications					£ -
PAID -					£ -
13/06/2023	Amazon	Printer Ink	£ 51.69	£ 10.34	£ 62.03
19/06/2023	Adobe	Subscription	£ 12.64	£ 2.53	£ 15.17
22/06/2023	British Gas	Comm Hall Elec Mar-June	£ 67.52	£ 3.38	£ 70.90
22/06/2023	British Gas	Comm Hall Gas Mar-June	£ 69.13	£ 3.34	£ 72.47
22/06/2023	British Gas	Pavilion Elec - May-June	£ 154.11	£ 7.71	£ 161.82
22/06/2023	Amazon	New key safe	£ 5.41	£ 1.08	£ 6.49
22/06/2023	Amazon	Lockable whiteboard – MUGA	£ 32.48	£ 6.50	£ 38.98
29/06/2023	BT	June Phoneline	£ 57.15	£ 11.43	£ 68.58
28/06/2023	G Merry	June Salary			
28/06/2023	HMRC	June tax and NI			
28/06/2023	LGPS	June pension			
29/06/2023	British Gas	Pavilion Gas - April-June	£ 226.86	£ 11.34	£ 238.20
26/06/2023	Timpson's	New keys & tags	£ 29.60		£ 29.60

MOTION: To agree the payments as presented, PROPOSED by Cllr Proctor SECONDED by Cllr Price and AGREED

23.089 Recreation Ground

- i. **Development of Community Hall:** The clerk presented costs to replace the current tables like-for-like @ £2455, to include large and small tables, as well as 2 storage trolleys. St James church had requested the old tables once replaced and this was agreed.

MOTION: To approve the cost of the new tables @ £2455 PROPOSED by Cllr Simpkins SECONDED by Cllr Proctor. Cllr Andrew asked for a recorded vote:

Cllr Proctor – Yes, Cllr Simpkins – Yes, Cllr Geary – Yes, Cllr Price – Yes, Cllr Wallond – Yes, Cllr Andrew – No, Cllr Pacheco – Yes, Cllr Courtman – Yes, Cllr Shaw – Yes. MOTION AGREED.

- ii. **Working Party update – longer-term plans for the Hall:** The group consisting of Cllrs Andrew, Proctor and Price had not yet met. It was agreed Cllr Pacheco would join this working party and the clerk agreed to send the original renovation plans.
- iii. **Gigaclear free Wi-Fi offer:** Gigaclear had offered free Wi-Fi, in exchange for recognition in the form of signage, use of logo etc. for occasional events in the hall. There were differing views from those with Gigaclear contracts, as to whether it represented value for money and it was agreed Cllrs Simpkins and Wallond would investigate this further. Cllr Proctor asked that they also find out how much a paid-for service from Gigaclear would be.
- iv. **Weekly Equipment Checks:** The insurance company had confirmed the weekly checks are a requirement and these are just a common-sense check that there are no obvious hazards. Cllr Pacheco offered to carry out the checks and the clerk will send him the tick sheet. Cllr Pacheco was thanked for this offer.
- v. **New benches:** The last bench had cost £720 plus £360 for installation. However, these would not need to be quite as ornate. It was agreed that recycled plastic benches would be purchased and Cllr Courtman along with the clerk was delegated to choose these: one for the

gym area and one for the children's playground, which would be a picnic bench design. The clerk confirmed the costs could come from the EMR budget for Recreation Ground (£10,000).

MOTION: To agree the type and cost of the benches @ approx. £1000 each, including installation PROPOSED by Cllr Geary SECONDED by Cllr Courtman and AGREED

23.090 Village Projects

- i. **Update on Handover of Bloor's Land:** Cllr Proctor advised that the legalities of the transfer were now with both sets of solicitors. It was important to adhere to the original landscaping plan and spec. which includes the pond but not the SUDS system. The landscaping contractor had submitted an indicative quote for annual maintenance, to be covered by the expected commuted sum for the foreseeable future.
- ii. **Interim ad hoc landscaping arrangements and costs:** With the landscaping contract not starting until March 2024, the clerk had obtained 2 quotes for any work needed after the current contract finishes on 31/8/23. , @ £775 and £765 for the village verges. Tove landscapes quote at £675 was agreed. The hedge at Saxon Court will now be included in the new contract but needs an interim cut back and a quote had been received for £480. This was agreed.
MOTION: To agree the above costs supplied by Tove landscapes @£675 PROPOSED by Cllr Geary SECONDED by Cllr Andrew and AGREED
- iii. **Hedge Trimming:** The clerk explained that the current contract allows for 2 hedge trims at either end of the nesting season and although there had been unprecedented growth this year, any variation to the contract would need to be agreed. It was discussed and agreed that this would be addressed on a case-by-case basis only. Where there was encroachment from private residences over the pavement, the clerk could send a letter but must have the correct address. Cllrs agreed to send her the addresses. The hedge at 'Green Manor' on Gold Street had still not been cut back and was covering a large proportion of the pavement. Cllr Andrew had escalated this to Highways as matter of urgent risk.
- iv. **Christmas Lights:** There was no update but Cllr Andrew was pursuing it with MKCC officers.

23.091 S106 Projects:

- i. **Updates: Lincoln Court Play Area:** It was agreed there was no need for planning permission as this would draw out the process. The PC could instigate a leaflet drop to the surrounding homes and collate views. No progress could be made though until MKCC confirmed it can transfer the land to the PC.
- ii. **Solar Panels:** S106 was available for Carbon Neutrality and Cllr Simpkins had obtained one quote for solar panels on the roof of the hall & Pavilion and this had been circulated. Obtaining further quotes had proved complicated due to the way the electrical systems had been installed in the buildings and the project was paused until a better understanding of this was reached. The company had advised an independent electrical survey is carried out @ £250 and this was agreed. Cllr Wallond indicated he would like to be involved in the project.
- iii. **Working party for development of Longer-term Plan:** No progress yet and the clerk was asked to keep this on the agenda.

23.092 Allotment updates: A pest control contractor had attended once and dealt with the rats. However, these had returned and a second visit/payment would be needed, which had been arranged.

23.093 Date of Next Meeting: 11th Sept. 2023 at 7pm

Signed: D. J. Courtman Date: 11th Sept 23